

**HENRY COUNTY PUBLIC LIBRARY**  
**BOARD MEETING MINUTES**  
**February 25, 2016**

Board members in attendance: Ellie Brammell, Thomas Minton, Sharla Clubb  
Library Staff in attendance: Jessica Powell  
KDLA Staff in attendance: none  
Public in attendance: Libby Alexander, Strategic Planning Consultant

The Board meeting was called to order at 5:02 p.m. by President Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.

**Public Comment:** None.

**Minutes Reviewed:** A motion to approve the Minutes, as amended, of the January 28, 2016 meeting was made by Sharla Clubb and seconded by Ellie Brammell. All present voted in favor of the motion.

**Circulation and Financial Reports:** Following a review of the Circulation Report, a motion to accept the report was made by Sharla Clubb. Ellie Brammell provided a second and all present voted in favor of the motion.

Following a review of the Financial Report, a motion was made by Ellie Brammell to accept the report and approve of disbursements. A second was provided by Sharla Clubb and all members present voted in favor of the motion.

**Regional Report:** The Trustee Tips for the month were provided to the board.

**Director's Report:**

1. Interviews for the positions of Adult Service Librarian and Circulation Supervisor have been held.
2. Leslie McBride has been hired as a part-time bookmobile librarian. Leslie will be reaching out to the adult community.
3. The position for a part-time bookmobile librarian to provide services to children has been advertised.
4. The visit to Frankfort to meet with legislators went well and both Sen. Hornback and Sen. Rand were very positive concerning efforts to obtain funding for library construction.
5. Jessica contacted Chip Sutherland to write a letter to detailing the funds needed to support construction of a new facility. The letter would serve to inform legislators of funds needed.
6. Dianne Brammell accompanied Jessica to the open houses at the Bourbon County and Jessamine County Public Libraries.

**New Business:**

1. Libby Alexander provided the Board with an update on the progress of the Strategic Planning process. The process is proceeding well.

Eminence Terrace  
Eminence, Kentucky 40019  
Phone: 502-845-5682  
Fax: 502-845-4807

Jessica L. Powell, Director  
Jessica@henrylibrary.org  
www.henrylibrary.org

2. Architect selection for the new library was discussed. Sharla Clubb made a motion to conduct interviews with Studio Kremer, Pearson & Peters, and Brandstetter Carroll. Ellie Brammell provided a second to the motion and all present voted in favor of the motion.

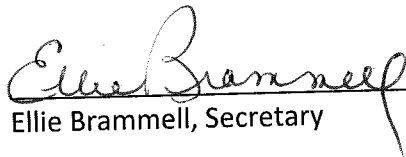
Jessica will contact the architects to make presentations to the Board on March 19, 2016. The presentations will be held at the Eminence Christian Church due to a lack of space for the presentation at the library. Presentations will begin at 9:00 a.m.

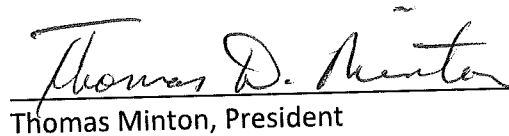
3. Proposed changes to the salary schedule were reviewed. Ellie Brammell made a motion that the changes be adopted. Sharla Clubb seconded the motion and all members present voted in favor of the motion.

4. An evaluation of the Library Director was conducted. Following the evaluation and a discussion regarding an increase in compensation, Ellie Brammell made a motion to increase the Director's Salary to \$63,000. Sharla Clubb provided a second to the motion and all present voted in favor of the motion.

The next meeting will be held on March 31, 2016 at 5:00 p.m.

**Adjournment:** There being no further business, a motion to adjourn was made by Ellie Brammell and a second was provided by Thomas Minton. All members present voted in favor and the meeting was adjourned at 7:35 p.m.

  
Ellie Brammell, Secretary \_\_\_\_\_ Date

  
Thomas Minton, President \_\_\_\_\_ Date