

HENRY COUNTY PUBLIC LIBRARY
BOARD MEETING MINUTES
January 28, 2016

Board members in attendance: Ellie Brammell, Thomas Minton, Tish Stewart
Library Staff in attendance: Jessica Powell
KDLA Staff in attendance: Chris Bischoff
Public in attendance: Libby Alexander, Strategic Planning Consultant

The Board meeting was called to order at 5:02 p.m. by President Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.

Public Comment: None.

Minutes Reviewed: A motion to approve the Minutes of the Special Called December 17, 2015 meeting was made by Tish Stewart and seconded by Ellie Brammell. All present voted in favor of the motion.

A motion to approve the Minutes of the Special Called December 29, 2015 meeting was made by Tish Stewart and seconded by Ellie Brammell. All present voted in favor.

Circulation and Financial Reports: Following a review of the Circulation Report, the report was accepted.

Following a review of the Financial Report, a motion was made by Ellie Brammell to accept the report and approve of disbursements. A second was provided by Tish Stewart and all members present voted in favor of the motion.

Regional Report: Chris distributed the Trustee Tips for the month and updated the Board regarding issues pending before the legislature.

Director's Report:

1. Two new circulation clerks have been hired.
2. Two positions remain vacant (Bookmobile and Adult Service librarian). The deadline for resume submission is approaching.
3. KDLA supports Henry Co. joining OCLC now that inventory has been completed.
4. Architects have visited the library and provided information that includes examples of their prior work. The Board will review the information prior to presentations by the architects to be given at the February meeting.
5. Jessica has had promotional items made for the staff and Board. All members will receive t-shirts.
6. Legislative Day is February 4th. All trustees are encouraged to attend.
7. Bourbon County and Jessamine County Public Libraries are holding open houses on February 6. All trustees are encouraged to attend.

New Business:

1. Libby Alexander provided the Board with an update on the progress of the Strategic Planning process. She has held several meetings with local officials and has more planned. The process is proceeding well.
2. Discussion ensued concerning the possible purchase of property on North King Street. An offer to purchase the real estate was made in December. A counter-offer was made by the seller. The counter-offer was not acceptable and no further action was taken.
3. Proposed changes to the Circulation Policy were reviewed. Tish Stewart made a motion that the changes be adopted. Ellie Brammell seconded the motion and all members present voted in favor of the motion.
4. An evaluation of the Library Director will take place at the February meeting. At this time, a salary adjustment will also be considered.

The next meeting will be held on February 26, 2016 at 5:00 p.m.

Adjournment: There being no further business, a motion to adjourn was made by Tish Stewart and a second was provided by Ellie Brammell. All members present voted in favor and the meeting was adjourned at 6:43 p.m.

Ellie Brammell, Secretary

Date

Thomas Minton, President

Date