

Special Called **HENRY COUNTY PUBLIC LIBRARY**
BOARD MEETING MINUTES
March 31, 2016

Board members in attendance: Sharla Clubb, Ellie Brammell, Thomas Minton
Library Staff in attendance: Jessica Powell
KDLA Staff in attendance: Chris Bischoff

The Board meeting was called to order at 5:20 p.m. by President Thomas Minton. The delay of the start of the meeting was necessitated by a tornado warning. The meeting was held in the meeting room of the Henry County Public Library.

Public Comment: None.

Minutes Reviewed: A motion to approve the Minutes of the February 25, 2016 meeting was made by Sharla Clubb and seconded by Ellie Brammell. The vote to approve the minutes was unanimous.

Circulation and Financial Reports: The circulation report was reviewed and accepted. Following a review of the Financial Reports, a motion was made by Ellie Brammell to accept the reports and approve of disbursements. A second was provided by Sharla Clubb and all members voted to approve the motion.

Regional Report: Chris presented the Trustee Tips for the month and discussed construction grants.

Director's Report:

1. Jessica provided a legislative update.
2. The bookmobile service for adult patrons has resumed. Leslie has done many visits to introduce herself to patrons.
3. New hires include: Catherine Bryant to provide bookmobile services to children and Natalie Jeffries to serve as adult services librarian.
4. Facility issues: a problem with the front windows of the building has arisen. Jessica has contacted M&K to provide an estimate for repairs.
5. Jessica has registered staff members for professional development opportunities. Jessica and Andrew and Leslie will attend KPLA.
6. Jessica requested that the Board approve an increase of the credit limit on her library credit card from \$1500.00 to \$2000.00. A motion was made by Ellie Brammell to allow Jessica to

increase the credit limit to \$2000.00. A second was provided by Sharla Clubb and the measure passed unanimously.

New Business:

1. Libby Alexander will give her strategic plan update at a meeting with Board that has yet to be scheduled.
2. The proposed budget for FY 2016 - 2017 was reviewed. A motion was made by Ellie Brammell to adopt the proposed budget, a second was provided by Sharla Clubb and the motion passed unanimously.
3. A discussion was held concerning architect selection for the proposed library. After extensive deliberation, a motion was made by Sharla Clubb to retain the services of Studio K, contingent upon the fee for their services falling within the normal range of 7-8% of construction costs. A second was provided by Ellie Brammell and all members present voted in favor of the motion.

The next meeting will be held on April 28, 2016 at 5:00 p.m.

Adjournment: There being no further business, a motion to adjourn was made by Sharla Clubb and a second was provided by Ellie Brammell. All members voted in favor and the meeting was adjourned at 7:03 p.m.

Ellie Brammell, Secretary

Date

Thomas Minton, President

Date