

## HENRY COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES March 23, 2017

Board members in attendance: Sharla Clubb, Thomas Minton, Ellie Brammell, and Terry Johnson

Library Staff in attendance: Jessica Powell

KDLA Staff in attendance: Chris Bischoff

The Board meeting was called to order at 5:04 p.m. by President Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.

Public Comment: None.

Minutes Reviewed: A motion to approve the Minutes of the February 23, 2017 meeting was made by Sharla Clubb and seconded by Ellie Brammell. The vote to approve the minutes was unanimous.

Circulation and Financial Reports: The circulation report was reviewed and accepted. Following a review of the financial report, Ellie Brammell made a motion to accept the financial report and approve of disbursements. A second was provided by Terry Johnson and all members voted to approve the motion.

Regional Report: The Trustee Tips were included in the Board Packet. Chris also informed the Trustees that there will be no change in State Aid this year. He also gave a brief report on how proposed budget cuts at the Federal level would impact libraries.

### Director's Report:

1. Jessica introduced us to two staff members, Travis LaFollette and Jennifer Rahm, who have recently assumed new positions. Travis is the Technical Services Librarian and Jennifer is the Circulation Supervisor.
2. The grant hearing in Frankfort was attended by Jessica and Dianne Brammell.
3. Three volunteers have come forward to assist with the formation of a Friends of the Library Organization. Terri Cummings, Dallas Millner and Jo Brewer met with the past president, Dina Riley, to get ideas on how to proceed. Terry Johnson has composed a letter to encourage members of the public to get involved with the Friends group.

### New Business:

1. An updated Unattended Child Policy was reviewed. After suggesting some very minor changes to the policy, a motion was made by Sharla Clubb to adopt the policy as amended. Terry Johnson provided a second to the motion and the motion passed unanimously.
2. Jessica reported that reimbursement for classes required for certification for certain library positions had been handled somewhat inconsistently in the past. Some employees bore the cost of classes and some employees had tuition paid by the library. Suzanne Banta took all of her required classes and bore the full expense of those classes. After much discussion, a motion was made by Terry Johnson to

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reimburse Suzanne Banta for the cost of her certification classes at a rate of \$500 per class for a total reimbursement of \$2500. Sharla Clubb seconded the motion and all voted in favor of the motion.

3. A Tuition Reimbursement Policy was discussed at length. The issue was tabled and will be addressed at the April meeting.

4. The budget for 2017/2018 was reviewed and discussed. Action on adoption of the budget was tabled.

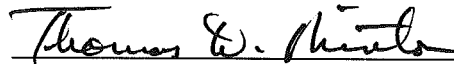
The next meeting will be held on April 27, 2017 at 5:00 p.m.

Adjournment: There being no further business, a motion to adjourn was made by Ellie

Brammell and seconded by Terry Johnson. All voted in favor and the meeting was adjourned at 6:40 p.m.

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Ellie Brammell, Secretary

\_\_\_\_\_  
Date

 4-27-17  
\_\_\_\_\_  
Thomas Minton, President

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Date