
HENRY COUNTY PUBLIC LIBRARY
SPECIAL CALLED BOARD MEETING MINUTES
DECEMBER 28, 2017

Board members in attendance: Thomas Minton, Ellie Brammell, Terry Johnson,
Dianne Brammell (arrived at 5:03)

Library Staff in attendance: Jessica Powell

KDLA Staff in attendance: none

The Board meeting was called to order at 5:00 p.m. by President Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.

Public Comment: None.

Minutes Reviewed: A motion to approve the Minutes of the Special Called meeting of November 16, 2017 was made by Terry Johnson and seconded by Ellie Brammell. The vote to approve the minutes was unanimous with Thomas Minton, Terry Johnson and Ellie Brammell voting in favor to approve.

A motion to approve the minutes of the Special Called meeting held on December 6, 2017 was made by Terry Johnson and seconded by Ellie Brammell. The vote to approve the minutes was unanimous with Thomas Minton, Terry Johnson and Ellie Brammell voting in favor to approve.

Circulation and Financial Reports: The circulation report and financial reports were reviewed. Dianne Brammell made a motion to accept the financial report and approve of disbursements. A second was provided by Terry Johnson and all members voted to approve the motion.

Regional Report: The public library calendar for 2018 was provided.

Director's Report:

- Two new hires are being trained.
- Catherine Bryant and Jessica attend the Amish Christmas program. The library is seeking opportunities to serve the Amish community.

New Business:

- Studio Kremer has suggested that Codell Construction and Wehr Constructors be invited to make presentations to the board to be considered as Construction Manager for the library. A motion to invite the two firms suggested by Studio Kremer was made by Dianne Brammell and seconded by Terry Johnson. All members voted in favor of the motion.
- A meeting to listen to the presentations of Codell and Wehr will be held on January 10, 2018 at 3:00 p.m. in the library meeting room.

- A revised meeting room policy was reviewed. A motion to adopt the revised policy was made by Terry Johnson and seconded by Dianne Brammell. All members voted in favor of the motion.
- A Video Surveillance Camera policy was reviewed. A motion to adopt the policy was made by Ellie Brammell. Terry Johnson provided a second to the motion and all members voted in favor.
- A policy to offer Limited Notary Public Service was reviewed. A motion to adopt the policy was made by Dianne Brammell and seconded by Terry Johnson. All members voted in favor of the motion.
- A motion was made by Terry Johnson to add Robert Wagoner to the signature cards at the banking institutions used by the library. Dianne Brammell provided a second to the motion and all members voted in favor of the motion.

The next meeting will be held on January 10, 2018 at 3:00 p.m.

Adjournment: There being no further business, a motion to adjourn was made by Ellie Brammell and seconded by Terry Johnson. All voted in favor and the meeting was adjourned at 6:00 p.m.

Ellie Brammell 1/31/2018

Ellie Brammell, Secretary

Date

Thomas D. Minton 1/31/18

Thomas Minton, President

Date