

**HENRY COUNTY PUBLIC LIBRARY
SPECIAL CALLED BOARD MEETING MINUTES
JANUARY 31, 2018**

Board members in attendance: Dianne Brammell, Thomas Minton, Ellie Brammell, Terry Johnson

Library Staff in attendance: Jessica Powell

KDLA Staff in attendance: none

Studio Kremer staff in attendance: Jason Stewart, Steven Ward

Kerr Greulich staff in attendance: Jonathan Moore

Members of the public in attendance: none

The Board meeting was called to order at 3:01 p.m. by President Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.

Public Comment: none

Approval of Minutes: A motion was made by Terry Johnson to approve the minutes of the December 28, 2017 meeting. Dianne Brammell seconded the motion and the motion passed 4-0.

A motion was made by Dianne Brammell to approve the minutes of the Special Called Meeting of January 10, 2018. Terry Johnson seconded the motion and the motion passed 4-0.

Circulation Report: The Circulation Report was reviewed and accepted.

Approval of Financial Reports: The financial reports were reviewed. Ellie Brammell made a motion to approve the reports and approve of disbursements. Terry Johnson seconded the motion and the motion passed 4-0.

Regional Report: Trustee Tips are included in the Board packet.

Director's Report:

1. Library Legislative Day will be held on February 15, 2018. Appointments with our legislators will be held at 10:00 and 10:30.
2. Director Evaluation Forms were distributed.

New Business:

1. Studio Kremer and Kerr Greulich provided information concerning the construction of the library. Terry Johnson made a motion that we permit Studio Kremer to transition from the design development phase of our project to the construction document phase. Dianne Brammell seconded the motion and the motion passed 4-0.

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2. Jessica reported that she had been communicating with Duplicator Sales and Service regarding a new copier. Terry Johnson made a motion that Jessica be allowed to enter into a 4 year lease for a Savin copier. Dianne Brammell seconded the motion and the motion passed 4-0.

3. The contract with Hilliard Lyons was reviewed. Dianne Brammell made a motion to approve the contract, Terry Johnson seconded the motion and the motion passed 4-0.

The next meeting will be held on February 22, 2018 at 5:00 p.m

Adjournment: There being no further business, a motion to adjourn was made by Dianne Brammell and seconded by Ellie Brammell. All voted in favor and the meeting was adjourned at 5:15 p.m.

Ellie Brammell 2-22-18

Ellie Brammell, Secretary

Date

Thomas D. Minton, 2/22/18

Thomas Minton, President

Date