

**HENRY COUNTY PUBLIC LIBRARY
SPECIAL CALLED BOARD MEETING MINUTES
OCTOBER 10, 2018 3 p.m.**

Board Members in attendance: Thomas Minton, Dianne Brammell, Tom Shroyer, Terry Johnson, Karen Fisher

Library Staff in attendance: Jessica Powell, Suzanne Banta

KDLA Staff in attendance: Chris Bischoff

Members of the public in attendance: Tyler Mattingly

Public Comment: None

Meeting was called to order at 3:00 p.m. by President Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.


Minutes Reviewed: A motion to approve the Minutes of the Special Called Meeting held on 10-04-18 was made by Thomas Minton and seconded by Tom Shroyer. Vote to approve the Minutes was 5-0 with all members voting to approve.


New Business:

- **BB&T Account:** Representative from BB&T Bank, Tyler Mattingly, presented documents for the Board of Trustees to sign to open the commercial checking account in order to use bond funds to pay construction expenses incurred on the new building. A motion was made by Thomas Minton to accept the resolution and agreement for the deposit account as presented. Tom Shroyer seconded the motion. Vote 5-0. All trustees are signatories on the account in order to keep up with regular weekly invoice payments during construction.
- Formal notification of resignation was given to Thomas Minton, President, Board of Trustees by Director Jessica Powell.
- A formal offer letter was given to Suzanne Banta offering her the position of Interim Director of the Henry County Public Library beginning November 1, 2018 until a permanent director assumes the position. Ms. Banta accepted the position as Interim Director.
- The job description and job ad for hiring a new library director were reviewed. A motion was made by Dianne Brammell to amend the job description and to place the ad for the director's position, including any changes to both made by the Search Committee at their upcoming meeting. Karen Fisher seconded the motion. Vote 5-0 in favor.

The next regular meeting will be held on October 25, 2018 at 3:00 p.m.

Adjournment: There being no further business, a motion to adjourn was made by Tom Shroyer and seconded by Dianne Brammell. All voted in favor (5-0) and the meeting was adjourned at 4:01 p.m.


Karen Fisher, Secretary 10-25-18
Date


Thomas Minton, President 10/25/18
Date