

## **HENRY COUNTY PUBLIC LIBRARY**

### **BOARD MEETING MINUTES**

#### **December 27, 2018 5 p.m.**

Board members in attendance: Thomas Minton, Dianne Brammell, Karen Fisher, Tom Shroyer  
Library Staff in attendance: Suzanne Banta Representative from Collective Spaces Design: Mandy Flynn

The Board meeting was called to order at 5:01 p.m. by President Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.

Public Comment: None

Minutes Reviewed: A motion to approve the Minutes of the December 5, 2018 and December 10, 2018 meeting was made by Dianne Brammell and seconded by Tom Shroyer. The motion to approve the minutes was 4-0.

Circulation Report: The circulation report was accepted as presented.

Financial Report; including approval of disbursements: Following a review of the financial report, a motion was made by Dianne Brammell to accept the reports and approval of disbursements. A second was made by Karen Fisher and all members voted to approve the motion 4-0.

Interim Director's Report:

- Each board member received a copy of the Independent Audit Report completed by DePrie & Adkisson, PSC for the year ended 6-30-18.
- Staff training day: All staff was trained on blood borne pathogens. The staff has been trained on working with and providing resources for the homeless population that utilizes the library. Training was provided by Phoenix Healthcare.
- Staff completed painting and they'll be displayed in the library.
- Suggestion was made that the Board Members and Friends of the Library be made aware/introduced to the public through social media platforms.
- The Interim Director will help with the transitioning process for the new director.

Old Business: Construction Project

The Interim Director updated the board on the progress of the construction project.

New Business: Construction Project

Mandy Flynn from Collective Spaces Design reported that the shelving purchased from Georgetown College can be stored there until needed. We are receiving free shelving from Marion County's library. The Henry County Public Library will pay for the cost of moving the shelving to our location. In order to get furniture ordered and to go through engineering, the Board will need to have decisions finalized by April 2019.

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Next regular board meeting will be held January 24, 2019 at 5:00 p.m.

Adjournment: There being no further business, a motion to adjourn was made by Tom Shroyer and seconded by Dianne Brammell. All voted in favor and the meeting was adjourned at 6:04 p.m.

Thomas D. Hunter      1/24/19      Karen M. Fisher      1/24/19  
Board President                      Date                      Secretary                      Date