
**HENRY COUNTY PUBLIC LIBRARY
BOARD MEETING AGENDA
At 5:00 P.M.
February 28, 2019
Eminence, KY**

Call meeting to order

Public comment

Approval of minutes from January 24, 2019 regular called meeting

Circulation Report

Financial Report, including approval of disbursements

Director's Report-

Old Business

Construction Project- Studio Kremer Update

New Business:

Next regular meeting date: Thursday, March 28, 2019 at 5 p.m.

Adjourn

HENRY COUNTY PUBLIC LIBRARY
BOARD MEETING MINUTES
January 24, 2019 5:00 p.m.

Board members in attendance: Thomas Minton, Dianne Brammell, Terry Johnson, Karen Fisher, Tom Shroyer
Library Staff in attendance: Tony Jones and Suzanne Banta
Studio Kremer Architects Representative: Jason Stewart

The board meeting was called to order at 5:01 p.m. by President Thomas Minton. The Meeting was held in the meeting room of the Henry County Public Library.

Public Comment: None

Minutes Reviewed: A motion to approve the December 27, 2018 minutes was made by Dianne Brammell and seconded by Terry Johnson. The motion to approve the minutes was 5-0. A motion to approve the January 7, 2019 minutes was made by Terry Johnson and seconded by Tom Shroyer. The motion to approve the minutes was 5-0.

Circulation Report: The circulation report was accepted as presented.

Financial Report; including approval of disbursements: Following a review of the financial report, a motion was made by Karen Fisher to accept the reports and approval of disbursements and seconded by Dianne Brammell . All members voted to approve the motion 5-0.

Interim Director's Report:

- Transitioning Tony Jones to the director's position is going very well.
- The challenge to have 1,000 books read before kindergarten has begun. Families that participate will receive incentives to continue in the program.
- The Wal-Mart in Shelbyville, KY gave the Henry County Public Library \$500.00 to help with the program. This program can help to improve the libraries circulation.

Director's Report:

- The director, Tony Jones, reported that he has been learning about the libraries' budget and how the Henry County Public Library works. He has attended five construction meetings.
- A Certified Public Account (CPA) is needed to help with the library's bookkeeping. Tony will contact a CPA to ask about the cost of outsourcing this service.

Old Business: Studio Kremer Architects Update

- Jason Stewart reported that the site contractors for the new library hired their own surveyors and a third party survey has been completed. The surveyors confirmed and agreed that the benchmark was 7" too low.
- A motion was made by Terry Johnson to approve and accept WCR 7" fill and 3rd party verification, resurveying, and re-staking by 4E at a cost of \$28, 959.02 and seconded by Dianne Brammell. All voted in favor 5-0.

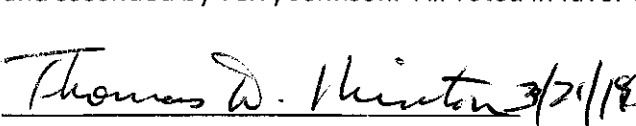
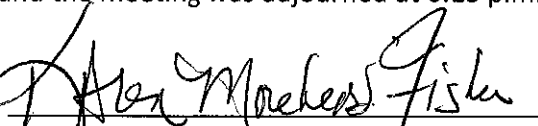
- Water Line extension may come in under the \$42,000 that the Board approved.
- Site contractors are waiting for better weather conditions to do testing and to bore for footings.
- New construction timeline will be released at the next construction meeting.

New Business: Appraisal on current property

There needs to be an appraisal on the current library property. A motion was made by Thomas Minton to have Dianne Brammell and Tom Shroyer as a subcommittee to search for names of public building appraisers and to pay up to \$2,500 for the appraisal. Motion seconded by Karen Fisher. All members voted in favor 5-0.

Next regular board meeting will be held February 28, 2019 at 5:00 p.m.

Adjournment: There being no further business, a motion to adjourn was made by Dianne Brammell and seconded by Terry Johnson. All voted in favor and the meeting was adjourned at 6:13 p.m.

	
Board President	Secretary
Date	Date
3/21/19	3/21/19

Circulation Report for January 2019