

**HENRY COUNTY PUBLIC LIBRARY  
SPECIAL CALLED MEETING  
NOVEMBER 21, 2019 3:00 p.m.  
EMINENCE, KY**

**Board Members in attendance:** Thomas Minton, Terry Johnson, tom Shroyer, Karen Fisher, Dianne Brammell – not in attendance

**Library Staff in attendance:** Tony Jones

**KDLA Staff in attendance:** Chris Bischoff

**Studio Kremer Representatives:** Jason Stewart and Steven Ward

**Wehr Constructors representative:** Jeff Boyer

Meeting was called to order at 3:02 p.m. by President Thomas Minton. The meeting was held at the new library construction site.

**Public Comment:** None

**Minutes Reviewed:** A motion to approve the October 24, 2019 minutes was made by Tom Shroyer and seconded by Terry Johnson. The motion to approve the minutes was 4 to 0.

**Circulation Report:** The circulation report was accepted as presented.

**Financial Report; including approval of disbursements:** Following a review of the Financial Report, a motion was made by Tom Shroyer to accept the report and approve the disbursements. A second was made by Karen Fisher and all members voted to approve the motion 4 to 0.

**Old Business:** Construction Update by Studio Kremer

IT Budget Approval

- CMTA only received one bid to complete the IT and security system project from Alliant Integrators, INC. Their bid was \$203, 000. After meeting with Alliant Integrators, they were able to get the cost down.

A motion was made by Terry Johnson to accept the bid from Alliant Integrators, INC at \$172,300 to complete the work for the IT and security system for the new library. Seconded by Karen Fisher and all members voted to approve the motion 4-0.

- 9% construction left on the new library. Jason Stewart presented observation reports on architectural items that need corrections.

A motion was made by Tom Shroyer that change order #22 (window sill extension) and change order # 23 (pendant light credit) be approved, the motion was seconded by Karen Fisher. All voted in favor 4-0.

- Fences at the new site are to be painted in the spring of 2020. Material money left over will be sent back into the contractor's budget.

- It was recommended by the board that the sidewalk extension project be tabled for now. Contingency to date \$70,872.32 (25% remaining)

- **Incorrect Benchmark Update:** Attorney Alan Zaring sent a certified letter on October 15, 2019 to Mr. Neal Roberts and it was received. He did not get a response. We will need to get a report from Mr. Zaring about our next step and to brief the board on what steps we need to take in the future.

A motion was made by Terry Johnson to ask Attorney Alan Zaring to come to our next meeting on December 19, 2019 and was seconded by Tom Shroyer. All voted 4-0 to approve the motion.

- **Appraisal Update:** for the current library. The full appraisal has not been completed. On November 17, 2019, Iva Davis came and measured the dimensions

**Director's Report**

- Library will provide current owner furnishings and appliance, etc. for the new library.
- Discussed purchasing new computers at a cost of approximately \$12, 000.
- Natalie Jeffries purchased a green screen for the library that can be used for upcoming programs and projects.
- Staff Day will be December 3, 2019.
- The new bookmobile position has been posted. Will begin interviews at the end of November or the first of December 2019.

Next meeting will be held December 19, 2019 at 3:00 p.m. at the new site.

**Adjournment:** There being no further business, a motion was made by Terry Johnson and seconded by Tom Shroyer. All voted in favor 4 to 0. The meeting was adjourned at 4:36 p.m.

Thomas D. Minton 12/19/19      Karen Fisher 12/19/19  
President, Thomas Minton      Secretary, Karen Fisher