



Minutes March 7, 2019

Welcome: Jo Brewer welcome everyone

Attending: Dallas Milliner, Carol Bryner, Jane Mann, Jo Brewer, Chesi Woods, Marcia Rieder,

Approval of Minutes: 1st: Jane Mann, 2nd: Chesi Woods

Treasurer Report: Jane Mann reported as of March 7, 2019, we had a balance of \$7,395.56.

Old Business:

Discussion on who we need to send renewal notice to. Jo Brewer to contact remaining members to renew their membership.

New Business:

Election of Officer for March 2019 – February 2020

President	Jo Brewer
Vice President	Terri Cummings
Secretary	Dallas Milliner
Treasurer	Jane Mann
Director	Carol Bryner
Director	Marcia Rieder
Director	Chesi Woods

The following Director are assigned to:

Membership Committee – Marcia Rieder, Chesi Woods, and Jo Brewer

Planning Friends of Library Week (Oct 20-26) – Carol Bryner, Chesi Woods, and Jo Brewer

New Members: Kathy Gephart, Marica Rieder. Jeanne Morgan, Irene Smith

New Business – Scholar Funeral Home

Renewals: F – Chesi Woods, F – Jo Brewer

Next Meeting: April 4, 2019, 6 pm at the Library

Adjourn: 1st: Chesi Woods, 2nd: Marcia Rieder

Dallas Milliner
Secretary

Attachment #1

Board Duties

President

- Prepare Meeting Agenda
- Keep data on members
- Send welcome email to new members

Treasurer

- Monthly Financial Report
- Yearly Financial report

Secretary

- On Facebook – post meeting notice on Monday before Thursday Meeting
- Gmail – check and answer library Gmail and forward to concern member
- Send out Renewal notices in February and reminder in April
- Send out meeting notice with minutes the Monday before the Thursday Meeting
- Keep Updated list of paid members

Board

- Planning Friends of Library Week (October 20 – 26, 2019) - Carol Bryner, Chesi Woods, Jo Brewer
- IRS Filing – Secretary of State Annual Report - Terri Cummings
- Membership Committee – Marcia Rieder, Jo Brewer, Chesi Woods
- Grant Committee – Jo Brewer, Jane Mann, Terri Cummings
- Secretary Book Updated – Dallas Milliner, Carol Bryner
- Friends Journal – Carol Bryner, Dallas Milliner

Library activity

Coordinate with Suzanne Banta – Jo Brewer, Dallas Milliner