

**HENRY COUNTY PUBLIC LIBRARY  
REGULAR BOARD MEETING  
MARCH 26, 2020  
EMINENCE, KY**

**Board Members in attendance:** Thomas Minton, Karen Fisher (Terry Johnson and Dianne Brammell remotely)

**Library Staff in attendance:** Tony Jones

**KDLA Staff in attendance:** None

Meeting was called to order at 5:04 p.m. by President Thomas Minton. The meeting was held in library meeting room.

**Public Comment:** None

**Minutes Reviewed:** A motion to approve the February 20, 2020 minutes was made by Terry Johnson and seconded by Dianne Brammell. All voted in favor 4 to 0.

A motion was made to approve the February 27, 2020 Minutes was made by Dianne Brammell and seconded by Terry Johnson. All voted in favor to approve the motion 4 to 0.

**Circulation Report:** the Circulation Report was accepted as presented.

**Financial Report; including approval of disbursements:** Following a review of the Financial Report, a motion was made by Karen Fisher to accept the report and approve the disbursements. A second was made by Dianne Brammell and all voted 4 to 0 to approve the motion.

**Old Business:**

- Wehr Constructors, Inc. has completed their part of the construction project.
- A/V company has been working
- The company that is to work on the geothermal system is expected to be present at the next construction meeting.

No report on the benchmark update. It was noted that there is a need to stay up to date on the process.

“In Memory of” donation:

Money has been given to the library and the staff is looking into purchasing furniture with part of the money. Pink and white dogwood trees are also looking to be purchased. They will be picked up and planted at a later date.

Tym’s Book Club:

Tony sent Tym Ricketts a message concerning the book club but has not received a reply from her. Dianne will reach out to her again to discuss the issue.

**New Business:**

Board Members are to review the Study Room Policy and act on it at the next meeting. As of now the provisional policy will be posted.

Board Member term Limits;

Board members can complete their first term and then re-up for another four years if they choose.

Members were in agreement that Thomas Minton and Dianne Brammell should serve for another term. Two other names will also be submitted along with Thomas Minton and Dianne Brammell.

Light for bookmobile area:

At the bookmobile bay there is not enough lighting. It has been requested that another source of lighting be added to the area (ex. A motion sensor). It was suggested that Tony check into ways to add more lighting to the area.

Curb for parking lot:

When people are pulling in and out of the first parking space, they are running into the spot near the sump pump causing a muddy area. This causes dirt to be tracked into the library. A curb may need to be added.

**Director's Report:**

Due to the Covid-19 virus, a decision was made to close the library and hold off on the Open House until further notice. It is placed on the library's website that the library will be following CDC and the Governor's guidelines on closings.

The staff has been working from home and staying in contact via their cell phone or computers. Full and part-time employees are not being asked to use their sick leave or personal days during this time. This will help retain the current staff.

Tony will follow-up with the party that has expressed an interest in purchasing the old library property.

A motion was made by Terry Johnson to accept the Circulation Policy and was seconded by Dianne Brammell. All vote in favor 4 to 0.

Tony will review the Emergency Policy in place for paying staff and will check with other libraries on the existing policy. Everything should remain as is for now.

Next meeting will be held Thursday, April 23, 2020 at 5:00p.m. at the library.

**Adjournment:** There being no further business, a motion to adjourn was made by Dianne Brammell and seconded by Terry Johnson. All voted in favor 4 to 0.

Meeting adjourned at 5:58 p.m.

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Thomas Minton, President

  
Karen Fisher, Secretary