

**HENRY COUNTY PUBLIC LIBRARY
REGULAR BOARD MEETING
APRIL 23, 2020
EMINENCE, KY**

Board Members in attendance: Thomas Minton, Dianne Brammell, Terry Johnson, Tom Shroyer, Karen Fisher (5:12 p.m.)

Library Staff in attendance: Tony Jones

KDLA Staff in attendance: Chris Bischoff

Meeting was called to order at 5:01 p.m. by President Thomas Minton. The meeting was held at the library and remotely.

Public Comment: None

Minutes Reviewed: A motion to approve the March 26, 2020 meeting was made by Dianne Brammell and seconded by Terry Johnson. All voted 3 to 0. Tom Shroyer abstained due to not being at the March 26, 2020 meeting.

Financial Report; including approval of disbursements: Following a review of the Financial Report, a motion was made by Dianne Brammell to accept the report and approve the disbursements. A second was made by Tom Shroyer and all voted 4 to 0 to approve the motion.

Old Business:

Construction Project Update:

- The problem with the geothermal vault leaking continues to be an issue. It was recommended by Chris Bischoff that we try to get the problem resolved before the library reopens.
- Landscaping and reseeding is being done in front of the reading area porch due to water pooling in the area. The sod will need to be redone to correct the problem.
- The parking lot may need to be grated because of poor drainage. Tony will contact Jason Stewart about the issue.
- Fan in large meeting room needs to be repaired or balanced because of a squeak.
- Front door will not accept e-card entry due to a wiring problem. Tony spoke with Alliant and the company indicated that the problem can be corrected.
- Fence on the side of the Children's Area has been painted black and weatherproofed.

"In Memory of" donation: still in the process of getting this completed.

Light for bookmobile area: A couple different options are being looked into.

Tym's Book Club: This item tabled until Tony can speak to her face to face.

Study Room Policy: After a review of the Study Room Policy, a motion was made by Dianne Brammell to approve the policy and seconded by Terry Johnson. All voted to approve the motion 5 to 0.

Curb for Parking Lot: Tony recommended that we hold off on adding curbs until the geothermal vault has been repaired.

New Business:

Emergency Policy Approval: after reviewing the Emergency Policy, a motion was made by Terry Johnson to approve the policy and seconded tom Shroyer. All voted in favor 5 to 0.

2020/21 Budget: Library is on schedule to finish this year under budget. Kelley Gamble reported to Tony that the Covid-19 Pandemic should not have a huge impact on the property tax revenue. Raises will not be included in this budget.

As of 5-1-2020, staff will be furloughed. This is in the best interest of the library, staff, and taxpayers as it will save the library money.

A motion was by Dianne Brammell to approve the furloughing of staff 5-01-2020 until the pandemic restrictions are lifted. Motion was seconded by Terry Johnson and all voted to approve 5-0.

Staff will apply for unemployment plus the \$600.00 bonus that is offered.

Adult and Tech Service personnel will work a few hours a week (approx., 16 hours). Tony and Suzanne will work their regular hours. He hopes to bring all staff back on board when the library reopens.

Amnesty for All: This is the elimination of any fines or late fees occurring before 02-23-2020 until the library is able to reopen. A great idea to lower the barriers between the library and the communities in the county.

A motion was made by Terry Johnson that patrons receive amnesty on fines and late fees that occurred before 02-23-2020 due to moving to new site and the occurrence of the Covid-19 restrictions. Seconded by Tom Shroyer. Motion approved 5-0.

Director's Report:

- Tony had a phone meeting with Lauren Abner (KDLA) to work on e-rate.
- Tony has held meetings with staff via Zoom and webinars to discuss programming and staff.

Next meeting will held Thursday, May 28, 2020 at 5:00 p.m. at the library.

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Adjournment: There being no further business, a motion to adjourn was made by Tom Shroyer and seconded by Dianne Brammell. All voted in favor 5-0. Meeting was adjourned at 6:04 p.m.

Thomas D. Minton 5/28/2020
Thomas Minton, President

Karen Fisher 5-28-2020
Karen Fisher, Secretary