

Henry County Public Library

2006 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Henry
A2	Estimated Population	16,025
A3	Library Name	Henry County Public Library
(A3.1)	Interlibrary Relationship Code (hidden)	NO
Street Address		
A4	Street Address	172 Eminence Terrace
A5	City	Eminence
A6	Zip Code	40019
A7	Zip4	0146
Mailing Address		
A8	Mailing Address	172 Eminence Terrace
A9	City	Eminence
A10	Zip Code	40019
A11	Zip4	0146
A12	Phone	(502) 845-5682
A13	Web Address	www.youseemore.com/henry
Tax Rates (expressed as per \$100; i.e., .21 or .015)		
A14	Real	4.5
A15	Personal	7.73
A16	Motor Vehicle/Water Craft	4.450
(A17)	FSCS Public Library Definition (hidden)	Y
(A18)	Geographic Code (hidden)	CO1
(A19)	Legal Basis Code (hidden)	LD
(A20)	Administrative Structure Code (hidden)	MO
(A21)	Number of Central Libraries (hidden)	
(A22)	Legal Service Area Boundary Change (hidden)	N
(A23)	Reporting Period Starting Date (hidden)	7/1/2005
(A24)	Reporting Period Ending Date (hidden)	6/30/2006

Operating Revenue (B1 - B24)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C37. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

Local Government Revenue

B1	Library Tax	\$351,446
B2	Other	\$1,992
B3	Local Government Revenue Total (B1 + B2):	\$353,438

State Government Revenue		
B4	State Aid Grant	\$20,287
B5	Headquarters Grant	\$0
B6	Construction Debt-Assistance Grant	\$0
B7	Institutions Grant	\$0
B8	Bookmobile Repair and Outreach Vehicle Grant	\$0
B9	Kentucky Talking Book Library Grant	\$0
B10	Other State Government Revenue	\$0
B11	State Government Revenue Total (sum B4 through B10)	\$20,287
Federal Government Revenue		
B12	Library Technology Automation Grant	\$0
B13	Library Technology Innovation Grant	\$0
B14	Kentucky Talking Book Library Grant	\$0
B15	Prime Time Family Reading Time	\$0
B16	Live Homework Help Grant	\$0
B17	Early Childhood Grant	\$0
B18	Data Projector Training Equipment Grant	\$0
B19	Continuing Education Grant	\$0
B20	Library Programming Grant	\$0
B21	Other Federal Government Revenue	\$0
B22	Federal Government Revenue Total (sum B12 through B21)	\$0
B23	Other Operating Revenue	\$4,150
B24	Total Operating Revenue (B3+B11+B22+B23):	\$377,875

Operating Expenditures (C1 - C37)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Examples of major capital expenditures (the acquisition of or additions to fixed assets) include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g. invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another

Collection Expenditures

C1	Print Materials	\$36,515
C2	Electronic Materials Expenditures	\$4,450
C3	Audiovisual Materials	\$8,045
C4	Other Library Materials	\$2,607
C5	Collection Expenditures Total (C1 through C4)	\$51,617

Salary Expenditures

C6	Library Director	\$42,272
C7	Other Certified Library Personnel	\$68,626
C8	Other Non-Certified Library Personnel	\$37,801
C9	Salary Expenditures Total (C6 + C7 + C8)	\$148,699

Fringe Benefits

C10	Required Fringe Benefits	\$11,330
C11	Retirement (Employer's Share)	\$13,577

C12	Medical Insurance (Employer's Share)	\$17,554
C13	Other	\$541
C14	Fringe Benefits Total (C10 + C11 + C12 + C13):	\$43,002
C15	Total Staff Expenditures (C9 + C14)	\$191,701
Other Operations		
C16	Building Repair	\$0
C17	Building Maintenance	\$6,883
C18	Telephone Voice Line(s) Only	\$3,863
C19	Office Supplies, Program Supplies, Postage	\$2,632
C20	Insurance	\$6,673
C21	Public Relations	\$0
C22	Utilities	\$13,197
C23	Professional Fees	\$0
C24	Audit Fee	\$1,950
C25	Fiscal Year that Audit Covers	FY 2004-2005
C26	Repair and Replacement of Furnishings	\$0
C27	Other	
C28	Specify	
C29	Other	
C30	Specify	
C31	Total Other Operating Expenditures (C16+C17+C18+C19+C20+C21+C22+C23+C24+C26+C27+C29)	\$35,198
C32	Bookmobile/Extended Services	\$66,052
C33	Continuing Education	\$570
C34	Operating Expenditures for Electronic Access	\$10,961
C35	Total Operating Expenditures (C5 + C15 + C31 + C32 + C33 + C34):	\$356,099

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C36	Capital Outlay Expenditures	\$0
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Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C37a	Local - Capital Revenue	\$0
C37b	State - Capital Revenue	\$0
C37c	Federal - Capital Revenue	\$0

C37d	Other - Capital Revenue	\$0
C37	Total Capital Revenue (C37a through C37d)	\$0

Total Financial Assets (D1 - D5)

General Financial Assets

D1	Beginning Fund Balance July 1	\$303,158
D2	Total Income (B24+ C37):	\$377,875
D3	Total Amount of Monies Available (D1 + D2)	\$681,033
D4	Total Expenditures (C35+C36)	\$356,099
D5	Ending Fund Balance June 30 (subtract D3 - D4)	\$324,934

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle owned by the library used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc. **Do not include privately owned vehicles.**

F1	License Number
F2	Vehicle Year, Make, and Model
F3	Mileage on Odometer
F4	Owner of Vehicle
F5	Number of Stops in an Average Week

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours on the Road Per Day in an Average Week

G1	License Number	6453-PX
G2	Serial Number	WD2PD544755743115
G3	Year	2005
G4	Owner of Vehicle	locally
G5	Bookmobile Visits	3,235
G6	Number of Registered Borrowers	526
G7	Users of Public Internet Computers per Year	
G8	Reference Transactions	210
G9a	Sunday Opening Time	0
G9b	Sunday Closing Time	0
G9c	Hours	0.00
G9d	Monday Opening Time	10:00 & 2:30
G9e	Monday Closing Time	11:00 & 3:30
G9f	Hours	2.00
		9:00

G9g	Tuesday Opening Time	
G9h	Tuesday Closing Time	6:00
G9i	Hours	9.00
G9j	Wednesday Opening Time	9:00 & 3:30
G9k	Wednesday Closing Time	11:00 & 4:30
G9l	Hours	3.00
G9m	Thursday Opening Time	10:30 & 3:30
G9n	Thursday Closing Time	1:00 & 4:30
G9o	Hours	4.00
G9p	Friday Opening Time	9:00
G9q	Friday Closing Time	6:00
G9r	Hours	9.00
G9s	Saturday Opening Time	9:00
G9t	Saturday Closing Time	2:00
G9t	Hours	5.00
(G9.1)	Metro Status Code (hidden)	
(G9.2)	Outlet Type Code (hidden)	
G10	Total Hours for Bookmobiles in an Average Week (G9c + G9f + G9i + G9l + G9o + G9r + G9t)	32.00
G11	Number of Bookmobiles	1

Main Library (H1 - H20)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Henry County Public Library
H2	Street Address	172 Eminence Terrace
H3	City	Eminence
H4	Zip Code	40019
H5	Zip4	0146
H6	Phone	(502) 845-5682
H7	Fax	(502) 845-4807
H8	Square Footage	8,000
H9	Meeting Room Square Footage	650
H10	Number of Groups Using Meeting Room	69
H11	Number of Meetings Held	457
H12	Library Visits	54,753
H13	Number of Registered Borrowers	7,804
H14	Users of Public Internet Computers per Year	7,244
H15	Reference Transactions	13,577
(H15.1)	Metro Status Code (hidden)	
(H15.2)	Outlet Type Code (hidden)	
Hours Open to the Public		
H16a	Sunday Opening Time	0
H16b	Sunday Closing Time	0
H16c	Hours	0
H16d	Monday Opening Time	9
H16e	Monday Closing Time	5
H16f	Hours	8.00

H16g	Tuesday Opening Time	9
H16h	Tuesday Closing Time	5
H16i	Hours	8.00
H16j	Wednesday Opening Time	9
H16k	Wednesday Closing Time	5
H16l	Hours	8.00
H16m	Thursday Opening Time	9
H16n	Thursday Closing Time	8
H16o	Hours	11.00
H16p	Friday Opening Time	9
H16q	Friday Closing Time	5
H16r	Hours	8.00
H16s	Saturday Opening Time	9
H16t	Saturday Closing Time	5
H16u	Hours	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	51.00

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	8,000
I2	Branch Libraries (sum of E8 branch data)	0
I3	Total (I1 + I2)	8,000

Meeting Room Square Footage

I4	Main Library (from H9)	650
I5	Branch Libraries (sum of E9 branch data)	0
I6	Total (I4 + I5)	650

No. of Groups Using Meeting Room

I7	Main Library (from H10)	69
I8	Branch Libraries (sum of E10 branch data)	0
I9	Total (I7 + I8)	69

Number of Meetings Held

I10	Main Library (from H11)	457
I11	Branch Libraries (sum of E11 branch data)	0
I12	Total (I10 + I11)	457

Library Visits

I13	Main Library (from H12)	54,753
I14	Branch Libraries (sum of E12 branch data)	0
I15	Bookmobiles (sum of G5 branch data)	3,235
I16	Total (I13 + I14 + I15)	57,988

Number of Registered Borrowers

I17	Main Library (from H13)	7,804
I18	Branch Libraries (sum of E13 branch data)	0
I19	Bookmobiles (sum of G6 branch data)	526
I20	Total (I17 + I18 + I19)	8,330

Users of Public Internet Computers per Year

I21	Main Library (from H14)	7,244
I22	Branch Libraries (sum of E14 branch data)	0

I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	7,244
Reference Transactions		
I25	Main Library (from H15)	13,577
I26	Branch Libraries (sum of E15 branch data)	0
I27	Bookmobiles (sum of G8 branch data)	210
I28	Total (I25 + I26 + I27)	13,787
Public Service Hours per Year		
I29	Main Library (H17 * 52)	2,652.00
I30	Branch Libraries (sum of E17 branch data * 52)	0.00
I31	Bookmobiles (sum of G10 bookmobile data * 52)	1,664.00
I32	Total (I29 + I30 + I31)	4,316.00

Library Staff (J1- J10)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	0
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	0
J3	Number of Librarians with a Master's Degree NOT in Library Science	0
J4	Number of Librarians with a Bachelor's Degree in Library Science	0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	0
J6	Number of Librarians with Less Than a Bachelor's Degree	3
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	3.00
J8	All Other Paid Staff	2.60
J9	Total Paid Employees (J7 + J8):	5.60

Number of Staff
(Not FTE)

J10	Number of Staff Without Current Appropriate KY Certificate Of Librarianship	0
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Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	6,467
K2	Adult Nonfiction	15,480
K3	Juvenile Fiction	6,892
K4	Juvenile Nonfiction	5,249
K5	Total (K1 + K2 + K3 + K4)	34,088

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	1,361
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Report the number of **licensed** databases (including locally mounted or remote, full-text or not) for which

temporary or permanent access rights have **been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under **Current Electronic Serial Subscriptions, K8.** Each database is counted individually even if access to several databases is supported through the same vendor interface.

Licensed Databases

K7a	Local	4
K7b	State (State Government or State Library) ** Include 47 KYVL databases **	47
K7c	Other Cooperative Agreements (or Consortia) within State or Region	0
K7	Total Licensed Databases (K7b+K7b+K7c)	51
K8	Current Electronic Serial Subscriptions	0
K9	Audio Books	615
K10	Audio Compact Discs	174
K11	Other Audio	0
K12	Audio (K9 + K10 + K11)	789
K13	Video	473
K14	Other Audiovisual Materials	0
K15	Total Audiovisual Materials(K12 + K13 + K14):	1,262
Serial Subscriptions		
K16	Current Print Serial Subscriptions	73
K17	Book/Serial Volumes (K5 + K16)	34,161

Circulation (L1 - L48)

Book Circulation Adult Fiction

L1	Main Library	18,523
L2	All Branches	0
L3	Bookmobile/Outreach	7,863
L4	Total (L1 + L2 + L3)	26,386

Book Circulation Adult Nonfiction

L5	Main Library	8,927
L6	All Branches	0
L7	Bookmobile/Outreach	652
L8	Total (L5 + L6+ L7)	9,579

Book Circulation Juvenile Fiction

L9	Main Library	18,186
L10	All Branches	0
L11	Bookmobile/Outreach	15,606
L12	Total (L9 + L10+ L11)	33,792

Book Circulation Juvenile Nonfiction

L13	Main Library	4,826
L14	All Branches	0
L15	Bookmobile/Outreach	5,539
L16	Total (L13 + L14 + L15)	10,365

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	50,462
L18	All Branches (L2 + L6 + L10 + L14)	0
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	29,660
L20	Total (L4 + L8 + L12+ L16)	80,122

Audiovisual Circulation Audio Books

L21	Main Library	1,730
L22	All Branches	0
L23	Bookmobile/Outreach	374
L24	Total (L21 + L22 + L23)	2,104

Audiovisual Circulation Other Audio

L25	Main Library	240
L26	All Branches	0
L27	Bookmobile/Outreach	0
L28	Total (L25 + L26 + L27)	240

Audiovisual Circulation Videos

L29	Main Library	3,954
L30	All Branches	0
L31	Bookmobile/Outreach	0
L32	Total (L29 + L30 + L31)	3,954

Audiovisual Circulation Other

L33	Main Library	2,432
L34	All Branches	0
L35	Bookmobile/Outreach	0
L36	Total (L33 + L34 + L35)	2,432

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	8,356
L38	All Branches (L22 + L26 + L30 + L34)	0
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	374
L40	Total (L24 + L28 + L32 + L36)	8,730

Other Materials

L41	Main Library	3,667
L42	All Branches	0
L43	Bookmobile/Outreach	286
L44	Total (L41 + L42 + L43)	3,953

Total Circulation

L45	Main Library (L17 + L37 + L41)	62,485
L46	All Branches (L18 + L38 + L42)	0
L47	Bookmobile/Outreach (L19 + L39 + L43)	30,320
L48	Total (L20 + L40 + L44)	92,805

In-house Library Use (M1 - M4)

This is a measure of all items used within the library but not checked out. Count all material that was looked at or used even if the patron was unsuccessful in finding the information desired. In-house use, like circulation, measures activity for the full fiscal year. Use may be determined by gathering statistics for a 'typical week' and then multiplying by the number of weeks open. Please provide the best count possible.

M1	Main Library	41,238
M2	All Branches	0

M3	Bookmobile	30,102
M4	Total (M1 + M2 + M3)	71,340

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	200
N2	Nonprint	0
N3	Total (N1 + N2):	200

Borrowed From

N4	Print	214
N5	Nonprint	0
N6	Total (N4 + N5):	214

Programs (O1 - O56)

Infant/Toddler - *number of programs*

O1	Main Library	11
O2	All Branches	0
O3	Bookmobile/Outreach	0
O4	Total (O1 + O2 + O3)	11

Infant/Toddler - *number of attendees*

O5	Main Library	27
O6	All Branches	0
O7	Bookmobile/Outreach	0
O8	Total (O5 + O6 + O7)	27

Preschool - *number of programs*

O9	Main Library	57
O10	All Branches	0
O11	Bookmobile/Outreach	8
O12	Total (O9 + O10 + O11)	65

Preschool - *number of attendees*

O13	Main Library	604
O14	All Branches	0
O15	Bookmobile/Outreach	141
O16	Total (O13 + O14 + O15)	745

Elementary School - *number of programs*

O17	Main Library	20
O18	All Branches	0
O19	Bookmobile/Outreach	10
O20	Total (O17 + O 18 + O19)	30

Elementary School - *number of attendees*

O21	Main Library	1,738
O22	All Branches	0
O23	Bookmobile/Outreach	199
O24	Total (O21 + O22 + O23)	1,937

Young Adult (age 15 and older) - *number of programs*

O25	Main Library	3
O26	All Branches	0

O27	Bookmobile/Outreach	23
O28	Total (O25 + O26 + O27)	26
Young Adult (age 15 and older) - <i>number of attendees</i>		
O29	Main Library	15
O30	All Branches	0
O31	Bookmobile/Outreach	7
O32	Total (O29 + O30 + O31)	22
Other Children's Programs - <i>number of programs</i>		
O33	Main Library	16
O34	All Branches	0
O35	Bookmobile/Outreach	0
O36	Total (O33 + O34 + O35)	16
Other Children's Programs - <i>number of attendees</i>		
O37	Main Library	552
O38	All Branches	0
O39	Bookmobile/Outreach	0
O40	Total (O37 + O38 + O39)	552
Other Programs - <i>number of programs</i>		
O41	Main Library	12
O42	All Branches	0
O43	Bookmobile/Outreach	0
O44	Total (O41 + O42 + O43)	12
Other Programs - <i>number of attendees</i>		
O45	Main Library	120
O46	All Branches	0
O47	Bookmobile/Outreach	0
O48	Total (O45 + O46 + O47)	120
Total Number Of Programs:		
O49	Main Library (O1 + O9 + O17 + O25 + O33 + O41)	119
O50	All Branches (O2 + O10 + O18 + O26 + O34 + O42)	0
O51	Bookmobile/Outreach (O3 + O11 + O19 + O27 + O35 + O43)	41
O52	Total (O4 + O12 + O20 + O28 + O36 + O44)	160
Total Program Attendance:		
O53	Main Library (O5 + O13 + O21 + O29 + O37 + O45)	3,056
O54	All Branches (O6 + O14 + O22 + O30 + O38 + O46)	0
O55	Bookmobile/Outreach (O7 + O15 + O23 + O31 + O39 + O47)	347
O56	Total (O8 + O16 + O24 + O32 + O40 + O48)	3,403

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work
P2	Type of Work
P3	Grounds for Challenge
P4	Initiator of Challenge
P5	Status of Material
P6	Comments

Technology (Q1 - Q3)

Q1	Number of Internet Terminals Used by General Public	11
Q2	Number of Computer Terminals Library Has	17
Q3	Number of People Formally Trained by Staff to Use Electronic Resources	31

Data Conversion (R1- R4)

R1	Has your library completed data conversion?	Yes
R2	Is your library in the process of data conversion?	No
R3	Do you plan to do data conversion in 2006-2007?	No
R4	Please Specify Vendor and Program Name of Data Conversion Product Used or Planned:	TLC3.2

Planning and Evaluation (S1 - S4)

S1	Describe the current status of your total library program.	
S2	List service responses chosen during the planning process	
a	Basic Literacy	Yes
b	Business and Career Information	Yes
c	Commons	Yes
d	Community Referral	Yes
e	Consumer Information	Yes
f	Cultural Awareness	Yes
g	Current Topics and Titles	Yes
h	Formal Learning Support	Yes
i	General Information	Yes
j	Government Information	Yes
k	Information Literacy	Yes
l	Lifelong Learning	Yes
m	Local History and Genealogy	Yes
n	Other Service Responses	
S3	Beginning Date	2001
S4	Ending Date	2006

Personnel Policies (T1 - T20)

T1	Breaks	We have no policy
T2	Disabilities or ADA	Policy created in 2003-2006
T3	Evaluations	Policy created in 2003-2006
T4	Grievance Procedures	Policy created in 2003-2006
T5	Health/Other Insurance	Policy created in 2003-2006
T6	Hiring	Policy created in 2003-2006
T7	Holidays	Policy created in 2003-2006
T8	Inclement Weather	Policy created in 2003-2006
T9	Job Descriptions	Policy created in 2003-2006
T10	Lateness	Policy created in 2003-2006
T11	Other Paid Leave	Policy created in 2003-2006
T12	Overtime	Policy created in 2003-2006
T13	Retirement	Policy created in 2003-2006
T14	Salary Payment	Policy created in 2003-2006

T15	Sexual Harassment	Policy created in 2003-2006
T16	Sick Leave	Policy created in 2003-2006
T17	Termination	Policy created in 2003-2006
T18	Unpaid Leave	Policy created in 2003-2006
T19	Vacation Leave	Policy created in 2003-2006
T20	Workweek	Policy created in 2003-2006

Library Operation Policies (U1 - U16)

U1	Building Operation	Policy created in 2003-2006
U2	Circulation	Policy created in 1990-2000
U3	Collection Management	Policy created in 1990-2000
U4	Computer Use	Policy created in 2001-2002
U5	Copyright	Policy created in 1990-2000
U6	Displays	Policy created in 1990-2000
U7	Genealogy	Policy created in 1990-2000
U8	Gifts and Appraisal	Policy created in 1990-2000
U9	Interlibrary Cooperation	Policy created in 1990-2000
U10	Internet Use	Policy created in 2001-2002
U11	Material Selection/Complaints	Policy created in 1990-2000
U12	Meeting Room	Policy created in 1990-2000
U13	Problem Patron	Policy created in 2001-2002
U14	Record Retention	Policy created in 1990-2000
U15	Library Board	Policy created in 1990-2000
U16	What level of Kentucky Library Standards have you received?	Basic

Library Board Membership (V1 - V6)

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Thursday
V1.2	Week	Second Week
V1.3	Time	5:00 PM - 5:30 PM

President or Chair

V2.1	Name:	Barbara Harrod
V2.2	P.O. Box or Street:	Cross Main St
V2.3	City:	New Castle
V2.4	Zip:	40050
V2.5	Phone:	(502) 845-2519
V2.6	Term Expires (MM/DD/YYYY):	6/30/2008
V2.7	Term	Second Term
V2.8	Number of Board Meetings Attended	11
V2.9	Number of Professional Conferences and or Workshops Attended:	1

Vice President or Vice Chair

V3.1	Name:	N/A
V3.2	P.O. Box or Street:	N/A
V3.3	City:	N/A
V3.4	Zip:	N/A
V3.5	Phone:	N/A
V3.6	Term Expires (MM/DD/YYYY):	N/A

V3.7	Term	Filling Unexpired Term
V3.8	Number of Board Meetings Attended	N/A
V3.9	Number of Professional Conferences and or Workshops Attended:	N/A
Secretary		
V4.1	Name:	Darlene West Taylor
V4.2	P.O. Box or Street:	1044 Cane Run Rd
V4.3	City:	Turners Station
V4.4	Zip:	40075
V4.5	Phone:	(502) 947-5167
V4.6	Term Expires (MM/DD/YYYY):	6/30/2006
V4.7	Term	First Term
V4.8	Number of Board Meetings Attended	11
V4.9	Number of Professional Conferences and or Workshops Attended:	1
Treasurer		
V5.1	Name:	James Edwards
V5.2	P.O. Box or Street:	Tolle Court
V5.3	City:	Eminence
V5.4	Zip:	40019
V5.5	Phone:	(502) 845-4405
V5.6	Term Expires (MM/DD/YYYY):	6/30/2008
V5.7	Term	Second Term
V5.8	Number of Board Meetings Attended	11
V5.9	Number of Professional Conferences and or Workshops Attended:	0
Member		
V6.1	Name:	Tanya Berry
V6.2	P.O. Box or Street:	PO Box 1
V6.3	City:	Port Royal
V6.4	Zip:	40058
V6.5	Phone:	(502) 947-5360
V6.6	Term Expires (MM/DD/YYYY):	6/30/2006
V6.7	Term	Second Term
V6.8	Number of Board Meetings Attended	11
V6.9	Number of Professional Conferences and or Workshops Attended:	0
V6.1	Name:	Elizabeth Buchanan
V6.2	P.O. Box or Street:	1696 Sweeney Lane
V6.3	City:	Pleasureville
V6.4	Zip:	40057
V6.5	Phone:	(502) 845-2207
V6.6	Term Expires (MM/DD/YYYY):	6/30/2007
V6.7	Term	First Term
V6.8	Number of Board Meetings Attended	11
V6.9	Number of Professional Conferences and or Workshops Attended:	0