

**HENRY COUNTY PUBLIC LIBRARY  
SPECIAL CALLED BOARD MEETING  
NOVEMBER 19, 2020  
EMINENCE, KY**

**Board Members in attendance:** Thomas Minton, Dianne Brammell, Tom Shroyer, Karen Fisher, Terry Johnson

**Library Staff in attendance:** Tony Jones

Meeting was called to order by President Thomas Minton at 3:01 p.m.

**Public Comment:** None

**Minutes Reviewed:** A motion to approve the October 22, 2020 Minutes was made by Dianne Brammell and seconded by Terry Johnson. All voted in favor to approve the Minutes 4 to 0. Tom Shroyer abstained due to being absent at the October 22, 2020 meeting.

**Circulation Report:** The Circulation Report was accepted as presented.

**Financial Report; including approval of disbursements:** Following a review of the Financial Report, a motion was made by Tom Shroyer to accept the report and approve the disbursements. A second was made by Dianne Brammell to accept the report and approve the disbursements. All voted 5 to 0 to approve the motion.

**Old Business:**

**Pending Litigation:**

- Motion was made by Tom Shroyer to move into closed session to discuss litigation. Motion seconded by Dianne Brammell and all voted in favor 5 to 0. Board went into closed session at 3:09 p.m. to discuss pending litigation. After discussion the board came out of closed session at 3:15 p.m. A motion was made by Tom Shroyer to proceed in the pending litigation matter by following the steps recommended by the lawyer and filing the motion with the judge. Motion seconded by Dianne Brammell and all voted in favor 5 to 0.

**Electronic Sign Update:**

- The bidding for the library marquee has been opened. All proposals must be submitted by December 16, 2020 at 11:00 a.m.

**Henry County Public Library Specification Chart/Salary Schedule Update:**

- Board will discuss class specification and review of salary schedule at the December 17, 2020 meeting.

**New Business:****Pandemic Clarification and “Red Zone” discussion:**

- Due to compliance with Covid-19 guidelines and executive orders, the library will go to curbside service and not allow patrons in the building beginning Friday, November 20, 2020 at 5:00 p.m. The order will expire on December 13, 2020 at 11:59 p.m. A motion was made by Dianne Brammell that the library be closed on the Saturday after Thanksgiving and Christmas (2020) to help boost morale. Motion seconded by Terry Johnson. All voted to approve 4 to 0.
- Tony has the authority to manage the affairs on the opening and closing of the library during the pandemic and Covid-19 executive order by the governor

**Director’s Report:**

- Two dogwood trees have been planted outside of the children’s wing of the library.

Next Special Called Board Meeting will be held December 17, 2020 at 3:00 p.m.

**Adjournment:**

There being no further business, a motion to adjourn was made by Terry Johnson and seconded by Dianne Brammell. All voted in favor 5 to 0. Meeting was adjourned at 4:01 p.m.

*Thomas D. Minton 12/17/2020*  
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President, Thomas Minton

*Karen Fisher 12-17-2020*  
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Secretary, Karen Fisher