# Henry County Public Library 2004 Kentucky Annual Report of Public Libraries 

## General Information (A1-A13)

| A1 | County | Henry |
| :--- | :--- | :--- |
| A2 | Estimated Population | 15543 |
| A3 | Library Name | Henry County Public <br> Library |
| (A3.1) | Interlibrary Relationship Code (hidden) | NO |
| Street Address |  |  |
| A4 | Street Address | 172 Eminence Terrace |
| A5 | City | Eminence |
| A6 | Zip Code | 40019 |
| A7 | Zip4 | 0146 |
| Mailing Address |  |  |
| A8 | Mailing Address | 172 Eminence Terrace |
| A9 | City | Eminence |
| A10 | Zip Code | 40019 |
| A11 | Zip4 | 0146 |
| A12 | Phone | (502) $845-5682$ |
| A13 | Web Address | library.henrycountyky.com |
| (A14) | FSCS Public Library Definition (hidden) | Y |
| (A15) | Geographic Code (hidden) | CO1 |
| (A16) | Legal Basis Code (hidden) | SD |
| (A17) | Administrative Structure Code (hidden) | MO |
| (A18) | Number of Central Libraries (hidden) | 1 |
| (A19) | Legal Service Area Boundary Change (hidden) |  |

## Operating Revenue (B1 - B9)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item \#C37.
Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

Do not report capital revenue twice. This is not included in the operating income total.

## Enter all amounts as whole numbers only.

Local Government Revenue
B1 Library Tax \$279,497
B2 Other \$9,318
B3 Local Government Revenue Total (B1 + B2): \$288,815
State Government Revenue

| B5 | Other State Grants | $\$ 2,124$ |
| :--- | :--- | :--- |
| B6 | State Government Revenue Total (B4 + B5) | $\$ 20,485$ |
| B7 | Federal Government RevenueTotal | $\$ 0$ |
| B8 | Other Operating Revenue | $\$ 0$ |
| B9 | Total Operating Revenue (B3+B6+B7+B8): | $\$ 309,300$ |

## Operating Expenditures (C1-C37)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item \#C36.
Examples of major capital expenditures (the acquisition of or additions to fixed assets) include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g. invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

## Do not report capital expenditures twice. They are not included in the operating expenditures total.

## Collection Expenditures

C1 Print Materials \$33,832
C2 Electronic Materials Expenditures \$0
C3 Audiovisual Materials \$4,327
C4 Other Library Materials \$0
C5 Collection Expenditures Total (C1 through C4) \$38,159
Salary Expenditures
C6 Library Director \$40,038
C7 Other Certified Library Personnel \$54,098
C8 Other Non-Certified Library Personnel \$48,613
C9 Salary Expenditures Total (C6 + C7 + C8) $\quad \$ 142,749$
Fringe Benefits
C10 Required Fringe Benefits \$11,831
C11 Retirement (Employer's Share) \$7,813
C12 Medical Insurance (Employer's Share) \$11,232
C13 Other
C14 Fringe Benefits Total (C10 + C11 + C12 + C13): \$30,876
C15 Total Staff Expenditures (C9 + C14) \$173,625
Other Operations
C16 Building Repair \$0
C17 Building Maintenance $\quad \$ 5,811$
C18 Telephone Voice Line(s) Only \$9,283
C19 Office Supplies, Program Supplies, Postage \$3,529
C20 Insurance \$5,843
C21 Public Relations \$0
C22 Utilities \$8,696
C23 Professional Fees \$0
C24 Audit Fee \$1,500

| C25 | Fiscal Year that Audit Covers | $2002-2003$ |
| :--- | :--- | :--- |
| C26 | Repair and Replacement of Furnishings | $\$ 22,439$ |
| C27 | Bookmobile/Extended Services | $\$ 5,072$ |
| C28 | Continuing Education | $\$ 913$ |
| C29 | Operating Expenditures for Electronic Access | $\$ 12,025$ |
| C30 | Other |  |
| C31 | Specify |  |
| C32 | Other |  |
| C33 | Specify | $\$ 57,101$ |
| C34 | Total Other Operating |  |
|  | Expenditures (C16+C17+C18+C19+C20+ |  |
|  | C21+C22+C23+C24+C26+ | $\$ 286,895$ |
|  | C30+C32) | $\$ 0$ |
| C35 | Total Operating Expenditures (C5 + C15 + C27 + C28 + C29 + C34): | $\$ 0$ |
| C36 | Capital Outlay Expenditures |  |
| C37 | Capital Revenue | $\$ 237,521$ |
|  |  | $\$ 309,300$ |
| Total | Financial Assets (D1 - D5 ) | $\$ 546,821$ |
| General Financial Assets | $\$ 286,895$ |  |
| D1 | Beginning Fund Balance July 1 | $\$ 259,926$ |
| D2 | Total Income (from B9): |  |
| D3 | Total Amount of Monies Available (D1 + D2) |  |
| D4 | Total Expenditures (from C35) |  |
| D5 | Ending Fund Balance June 30 (subtract D3 - D4) |  |

## Outreach Vehicles (F1-F5)

An outreach vehicle is a vehicle owned by the library used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc. Do not include privately owned vehicles.

F1 License Number N/A
F2 Vehicle Year, Make, and Model
F3 Mileage on Odometer
F4 Owner of Vehicle
F5 Number of Stops in an Average Week

## Bookmobiles (G1-G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:
Add a new group for each bookmobile in the county.
Bookmobile Hours on the Road Per Day in an Average Week
G1
License Number

| G2 | Serial Number | 029808709 |
| :--- | :--- | :--- |
| G3 | Year | 1998 |
| G4 | Owner of Vehicle | By state |
| G5 | Bookmobile Visits | 3712 |
| G6 | Number of Registered Borrowers | 200 |
| G7 | Users of Electronic Resources Per Year | 0 |
| G8 | Reference Transactions | 241 |
| G9a | Sunday Opening Time | 0 |
| G9b | Sunday Closing Time | 0 |
| G9c | Hours | 0.00 |
| G9d | Monday Opening Time | $2: 00$ |
| G9e | Monday Closing Time | $4: 30$ |
| G9f | Hours | 2.50 |
| G9g | Tuesday Opening Time | $9: 00$ |
| G9h | Tuesday Closing Time | $6: 00$ |
| G9i | Hours | 9.00 |
| G9j | Wednesday Opening Time | $9: 00$ |
| G9k | Wednesday Closing Time | $4: 30$ |
| G91 | Hours | 7.50 |
| G9m | Thursday Opening Time | 0 |
| G9n | Thursday Closing Time | 0 |
| G9o | Hours | 0.00 |
| G9p | Friday Opening Time | $9: 00$ |
| G9q | Friday Closing Time | $6: 00$ |
| G9r | Hours | 9.00 |
| G9s | Saturday Opening Time | $9: 00$ |
| G9t | Saturday Closing Time | $1: 00$ |
| G9t | Hours | 4.00 |
| (G9.1) | Metro Status Code (hidden) | NO |
| (G9.2) | Outlet Type Code (hidden) | BS |
| G10 | Total Hours for Bookmobiles in an Average Week (G9c + G9f + G9i + | 32.00 |
|  | G91 + G9o + G9r + G9t) | 1 |
| G11 | Number of Bookmobiles |  |
|  |  |  |

## Main Library (H1 - H20)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

| H1 | Library Name | Henry County Public <br> Library |
| :--- | :--- | :--- |
| H2 | Street Address | 172 Eminence Terrace |
| H3 | City | Eminence |
| H4 | Zip Code | 40019 |
| H5 | Zip4 | 0146 |
| H6 | Phone | $(502) 845.5682$ |
| H7 | Fax | $(502) 845.4807$ |
| H8 | Square Footage | 8,000 |
| H9 | Meeting Room Square Footage | 650 |
| H10 | Number of Groups Using Meeting Room | 75 |


| H11 | Number of Meetings Held | 445 |
| :---: | :---: | :---: |
| H12 | Library Visits | 54,508 |
| H13 | Number of Registered Borrowers | 6,739 |
| H14 | Users of Electronic Resources Per Year | 4,905 |
| H15 | Reference Transactions | 13,687 |
| (H15.1) | Metro Status Code (hidden) | NO |
| (H15.2) | Outlet Type Code (hidden) | CE |
| Hours Open to the Public |  |  |
| H16a | Sunday Opening Time | 0 |
| H16b | Sunday Closing Time | 0 |
| H16c | Hours | 0.00 |
| H16d | Monday Opening Time | 9:00 |
| H16e | Monday Closing Time | 5:00 |
| H16f | Hours | 8.00 |
| H16g | Tuesday Opening Time | 9:00 |
| H16h | Tuesday Closing Time | 5:00 |
| H16i | Hours | 8.00 |
| H16j | Wednesday Opening Time | 9:00 |
| H16k | Wednesday Closing Time | 5:00 |
| H161 | Hours | 8.00 |
| H 16 m | Thursday Opening Time | 9:00 |
| H16n | Thursday Closing Time | 8:00 |
| H16o | Hours | 11.00 |
| H16p | Friday Opening Time | 9:00 |
| H16q | Friday Closing Time | 5:00 |
| H16r | Hours | 8.00 |
| H16s | Saturday Opening Time | 9:00 |
| H16t | Saturday Closing Time | 5:00 |
| H 16 u | Hours | 8.00 |
| H17 | Total Hours Open to the Public (H16c $+\mathrm{H} 16 \mathrm{f}+\mathrm{H} 1 \mathrm{i}+\mathrm{H} 161+\mathrm{H} 16 \mathrm{o}+$ $\mathrm{H} 16 \mathrm{r}+\mathrm{H} 16 \mathrm{u})$ | 51.00 |
| Facility Info (I1-I32) |  |  |
| Square Footage |  |  |
| I1 | Main Library (from H8) | 8,000 |
| I2 | Branch Libraries (sum of E8 branch data) | 0 |
| I3 | Total (I1 + I2) | 8,000 |
| Meeting Room Square Footage |  |  |
| I4 | Main Library (from H9) | 650 |
| I5 | Branch Libraries (sum of E9 branch data) | 0 |
| I6 | Total (I4 + I5) | 650 |
| No. of Groups Using Meeting Room |  |  |
| I7 | Main Library (from H10) | 75 |
| I8 | Branch Libraries (sum of E10 branch data) | 0 |
| I9 | Total ( I7 + I8) | 75 |
| Number of Meetings Held |  |  |
| I10 | Main Library (from H11) | 445 |
| I11 | Branch Libraries (sum of E11 branch data) | 0 |


| I12 | Total ( $\mathrm{I} 10+\mathrm{I} 11$ ) | 445 |
| :---: | :---: | :---: |
| Library Visits |  |  |
| I13 | Main Library (from H12) | 54,508 |
| I14 | Branch Libraries (sum of E12 branch data) | 0 |
| I15 | Bookmobiles (sum of G5 branch data) | 3,712 |
| I16 | Total (I13 + I14 + I15) | 58,220 |
| Number of Registered Borrowers |  |  |
| I17 | Main Library (from H13) | 6,739 |
| I18 | Branch Libraries (sum of E13 branch data) | 0 |
| I19 | Bookmobiles (sum of G6 branch data) | 200 |
| I20 | Total (I17 + I18 + I19) | 6,939 |
| Users of Electronic Resources/Year |  |  |
| I21 | Main Library (from H14) | 4,905 |
| I22 | Branch Libraries (sum of E14 branch data) | 0 |
| I23 | Bookmobiles (sum of G7 branch data) | 0 |
| I24 | Total I21 + I22 + I23) | 4,905 |
| Reference Transactions |  |  |
| I25 | Main Library (from H15) | 13,687 |
| I26 | Branch Libraries (sum of E15 branch data) | 0 |
| I27 | Bookmobiles (sum of G8 branch data) | 241 |
| I28 | Total (I25 + I26 + I27) | 13,928 |
| Public Service Hours per Year |  |  |
| I29 | Main Library (H17 * 52) | 2,652.00 |
| I30 | Branch Libraries (sum of E17 branch data * 52) | 0.00 |
| I31 | Bookmobiles (sum of G10 bookmobile data * 52) | 1,664.00 |
| I32 | Total ( $\mathrm{I} 29+\mathrm{I} 30+\mathrm{I} 31$ ) | 4,316.00 |

## Library Staff (J1- J10)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

Librarians are defined as persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.
$\begin{array}{ll}\text { J1 } & \text { Number of Librarians with an ALA Accredited Master's Degree in } \\ \text { Library Science }\end{array}$
J2 Number of Librarians with Non ALA Accredited Master's Degree in 0 Library Science
J3 Number of Librarians with a Master's Degree NOT in Library Science 0
J4 Number of Librarians with a Bachelor's Degree in Library Science 0
J5 Number of Librarians with a Bachelor's Degree NOT in Library Science 0
J6 Number of Librarians with Less Than a Bachelor's Degree 3
$\begin{array}{lll}\mathrm{J} 7 & \text { Total Librarians ( } \mathrm{J} 1+\mathrm{J} 2+\mathrm{J} 3+\mathrm{J} 4+\mathrm{J} 5+\mathrm{J} 6): & 3.00\end{array}$
J8 All Other Paid Staff 1.95
$\begin{array}{lll}\text { J9 Total Paid Employees (J7 + J8): } & 4.95\end{array}$
Number of Staff
(Not FTE)

## Library Collection (K1 -K17)

Book Collection
K1 Adult Fiction 6,160
K2 Adult Nonfiction 15,265
K3 Juvenile Fiction 7,184
K4 Juvenile Nonfiction 5,021
K5 Total (K1 + K2 + K3 + K4) 33,630
Digital or Audiovisual Materials
K6 Electronic Books (E-Books) 0
K7 Databases 0
K8 Current Electronic Serial Subscriptions 0
K9 Audio Books 443
K10 Audio Compact Discs 136
K11 Other Audio 0
K12 Audio (K9 + K10 + K11) 579
K13 Video 493
K14 Other Audiovisual Materials 0
K15 Total Audiovisual Materials(K12 + K13 + K14): 1,072
Serial Subscriptions
K16 Current Print Serial Subscriptions 72
K17 Book/Serial Volumes (K5 + K16) 33,702

## Circulation (L1-L48)

Book Circulation Adult Fiction
L1 Main Library 20,267
L2 All Branches 0
L3 Bookmobile 6017
L4 Total (L1 + L2 + L3) 26,284
Book Circulation Adult Nonfiction
L5 Main Library 8,736
L6 All Branches 0
L7 Bookmobile 837
L8 Total (L5 + L6+ L7) 9,573
Book Circulation Juvenile Fiction
L9 Main Library 24,038
L10 All Branches 0
L11 Bookmobile 5471
L12 Total (L9 + L10+ L11) 29,509
Book Circulation Juvenile Nonfiction
L13 Main Library 2,370
L14 All Branches 0
L15 Bookmobile 1355
L16 Total (L13 + L14 + L15) 3,725
Book Circulation Total:

| L17 | Main Library (L1 + L5 + L9 + L13) |  |
| :---: | :---: | :---: |
| L18 | All Branches (L2 + L6 + L10 + L14) | 0 |
| L19 | Bookmobile (L3 + L7 + L11 + L15) | 13,680 |
| L20 | Total (L4 + L8 + L12+ L16) | 69,091 |
| Audiovisual Circulation Audio Books |  |  |
| L21 | Main Library | 1,601 |
| L22 | All Branches | 0 |
| L23 | Bookmobile | 204 |
| L24 | Total (L21 + L22 + L23) | 1,805 |
| Audiovisual Circulation Other Audio |  |  |
| L25 | Main Library | 648 |
| L26 | All Branches | 0 |
| L27 | Bookmobile | 0 |
| L28 | Total (L25 + L26 + L27) | 648 |
| Audiovisual Circulation Videos |  |  |
| L29 | Main Library | 5,627 |
| L30 | All Branches | 0 |
| L31 | Bookmobile | 7 |
| L32 | Total (L29 + L30 + L31) | 5,634 |
| Audiovisual Circulation Other |  |  |
| L33 | Main Library | 258 |
| L34 | All Branches | 0 |
| L35 | Bookmobile | 0 |
| L36 | Total (L33 + L34 + L35) | 258 |
| Audiovisual Circulation Total |  |  |
| L37 | Main Library (L21 + L25 + L29 + L33) | 8,134 |
| L38 | All Branches (L22 + L26 + L30 + L34) | 0 |
| L39 | Bookmobile (L23 + L27 + L31 + L35) | 211 |
| L40 | Total (L24 + L28 + L32 + L36) | 8,345 |
| Other Printed Materials |  |  |
| L41 | Main Library | 3,237 |
| L42 | All Branches | 0 |
| L43 | Bookmobile | 173 |
| L44 | Total (L41 + L42 + L43) | 3,410 |
| Total Circulation |  |  |
| L45 | Main Library (L17 + L37 + L41) | 66,782 |
| L46 | All Branches (L18 + L38 + L42) | 0 |
| L47 | Bookmobile (L19 + L39 + L43) | 14,064 |
| L48 | Total (L20 + L40 + L44) | 80,846 |

## In-house Library Use (M1 - M4)

This is a measure of all items used within the library but not checked out. Count all material that was looked at or used even if the patron was unsuccessful in finding the information desired. In-house use, like circulation, measures activity for the full fiscal year. Use may be determined by gathering statistics for a 'typical week' and then multiplying by the number of weeks open.

| M1 | Main Library | 34,110 |
| :--- | :--- | :--- |
| M2 | All Branches | 0 |
| M3 | Bookmobile | 24544 |

## Interlibrary Cooperation (N1 - N6)

Loaned To

| N1 | Print | 95 |
| :--- | :--- | :--- |
| N2 | Nonprint | 0 |
| N3 | Total (N1 + N2). | 95 |

Borrowed From
N4 Print 103

N5 Nonprint 0
N6 Total (N4 + N5): 103

Programs (O1-056)
Infant/Toddler - number of programs
O1 Main Library 27
O2 All Branches 0
O3 Bookmobile/Outreach 0
O4 Total (O1 + O2 + O3) 27
Infant/Toddler - number of attendees
O5 Main Library 386
O6 All Branches 0
O7 Bookmobile/Outreach 0
O8 Total (O5 + O6 + O7) 386
Preschool - number of programs
O9 Main Library 31
O10 All Branches 0
O11 Bookmobile/Outreach 0
O12 Total (O9 + O10 + O11) 31
Preschool - number of attendees
O13 Main Library 315
O14 All Branches 0
O15 Bookmobile/Outreach 0
O16 Total (O13 + O14 + O15) 315
Elementary School - number of programs
O17 Main Library 11
O18 All Branches 0
O19 Bookmobile/Outreach 0
O20 Total (O17 + O $18+\mathrm{O} 19) \quad 11$
Elementary School - number of attendees
O21 Main Library 228
O22 All Branches 0
O23 Bookmobile/Outreach 0
O24 Total (O21 + O22 + O23) 228
Young Adult - number of programs
O25 Main Library 0
O26 All Branches 0
O27 Bookmobile/Outreach 0

O 28 Total ( $\mathrm{O} 25+\mathrm{O} 26+\mathrm{O} 27$ )
Young Adult - number of attendees
O29 Main Library 0
O30 All Branches 0
O31 Bookmobile/Outreach 0
$\mathrm{O} 32 \mathrm{Total}(\mathrm{O} 29+\mathrm{O} 30+\mathrm{O} 31) \quad 0$
Other Children's Programs - number of programs
O33 Main Library 39
O34 All Branches 0
O35 Bookmobile/Outreach 28
O36 Total (O33 + O34 + O35) 67
Other Children's Programs - number of attendees
O37 Main Library 799
O38 All Branches 0
O39 Bookmobile/Outreach 100
O40 Total (O37 + O38 + O39) 899
Other Programs - number of programs
O41 Main Library 12
O42 All Branches 0
O43 Bookmobile/Outreach 0
O44 Total (O41 + O42 + O43) 12
Other Programs - number of attendees
O45 Main Library 0

O46 All Branches 0
O47 Bookmobile/Outreach 0
O48 Total (O45 + O46 + O47) 0
Total Number Of Programs:
O49 Main Library (O1 + O9 + O17 + O25 + O33 + O41) 120
O50 All Branches (O2 + O10 + O18 + O26 + O34 + O42) 0
O51 Bookmobile/Outreach $(\mathrm{O} 3+\mathrm{O} 11+\mathrm{O} 19+\mathrm{O} 27+\mathrm{O} 35+\mathrm{O} 43) \quad 28$
$\mathrm{O} 52 \mathrm{Total}(\mathrm{O} 4+\mathrm{O} 12+\mathrm{O} 20+\mathrm{O} 28+\mathrm{O} 36+\mathrm{O} 44) \quad 148$
Total Program Attendance:
O53 Main Library ( $\mathrm{O} 5+\mathrm{O} 13+\mathrm{O} 21+\mathrm{O} 29+\mathrm{O} 37+\mathrm{O} 45) \quad 1,728$
O54 All Branches (O6 + O14 + O22 + O30 + O38 + O46) 0
O55 Bookmobile/Outreach ( $\mathrm{O} 7+\mathrm{O} 15+\mathrm{O} 23+\mathrm{O} 31+\mathrm{O} 39+\mathrm{O} 47) \quad 100$
$\mathrm{O} 56 \mathrm{Total}(\mathrm{O} 8+\mathrm{O} 16+\mathrm{O} 24+\mathrm{O} 32+\mathrm{O} 40+\mathrm{O} 48) \quad 1,828$

Intellectual Freedom (P1 - P6)
P1 Title of Challenged Work
P2 Type of Work
P3 Grounds for Challenge
P4 Initiator of Challenge
P5 Status of Material
P6 Comments

## Technology (Q1-Q3)

## Q2 Resources <br> Data Conversion (R1- R4)

Number of Computer Terminals Library Has

## Q3 Number of People Formally Trained by Staff to Use Electronic

R1 Has your library completed data conversion? Yes
R2 Is your library in the process of data conversion? No
R3 Do you plan to do data conversion in 2003-2004? No
R4 Please Specify Vendor and Program Name of Data Conversion Product Used or Planned:

TLC 3.1

## Planning and Evaluation (S1-S3)

S1 Describe the current status of your total library program.
Response has been entered
S2 List service responses chosen during the planning process

| a | Basic Literacy | Yes |
| :--- | :--- | :--- |
| b | Business and Career Information | Yes |
| c | Commons | Yes |
| d | Community Referral | Yes |
| e | Consumer Information | Yes |
| f | Cultural Awareness | Yes |
| g | Current Topics and Titles | Yes |
| h | Formal Learning Support | Yes |
| i | General Information | Yes |
| j | Government Information | Yes |
| k | Information Literacy | Yes |
| l | Lifelong Learning | Yes |
| m | Local History and Genealogy | Yes |
| n | Other Service Responses |  |
| S3 | Time Period Covered in Long Range Plan | $2001-2006$ |

## Personnel Policies (T1 - T19)

Breaks
T2
Evaluations

Hiring
Holidays

Lateness

Overtime
Retirement

Sick Leave
Termination

Disabilities or ADA

Grievance Procedures
Health/Other Insurance

Inclement Weather
Job Descriptions

Other Paid Leave

Salary Payment

We have no policy
Policy created in 2000-2001
We have no policy
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999

Unpaid Leave
Vacation Leave
Workweek

Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999

Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
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Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
Policy created in 1990-1999
We have no policy
Policy created in 1990-1999
Policy created in 1990-1999
Yes

## Library Board Membership (V1 - V6)

Designated Day and Time for Monthly Board Meeting:
V1.1 Day
V1.2 Week
V1.3 Time
President or Chair
V2.1 Name:
V2.2 P.O. Box or Street:
V2.3 City:
V2.4 Zip:
V2.5 Phone:
V2.6 Term Expires (MM/DD/YYYY):
V2.7 Term
V2.8 Number of Board Meetings Attended
V2.9 Number of Professional Conferences and or Workshops Attended:
Thursday
Second Week
5:00 PM - 5:30 PM

Barbara Harrod
Cross Main St
New Castle
40050
(502) 845-2519

6/30/2004

## First Term

11

Vice President or Vice Chair
V3.1 Name:
N/A
V3.2 P.O. Box or Street
N/A
V3.3 City:
N/A
V3.4 Zip:
N/A
V3.5 Phone:
V3.6 Term Expires (MM/DD/YYYY): N/A
V3.7 Term
V3.8 Number of Board Meetings Attended

Unexpired Term
N/A

| V3.9 | Number of Professional Conferences and or Workshops Attended: | N/A |
| :--- | :--- | :--- |
| Secretary |  |  |
| V4.1 | Name: | Darlene West Taylor |
| V4.2 | P.O. Box or Street: | 1044 Cane run Rd |
| V4.3 | City: | Turners Station |
| V4.4 | Zip: | 40075 |
| V4.5 | Phone: | (502) 532-6279 |
| V4.6 | Term Expires (MM/DD/YYYY): | $6 / 30 / 2006$ |
| V4.7 | Term | First Term |
| V4.8 | Number of Board Meetings Attended | 10 |
| V4.9 | Number of Professional Conferences and or Workshops Attended: | 0 |
| Treasurer |  |  |
| V5.1 | Name: | James Edwards |
| V5.2 | P.O. Box or Street: | Tolle Court |
| V5.3 | City: | Eminence |
| V5.4 | Zip: | 40019 |
| V5.5 | Phone: | (502) $845-4405$ |
| V5.6 | Term Expires (MM/DD/YYYY): | $6 / 30 / 2004$ |
| V5.7 | Term | First Term |
| V5.8 | Number of Board Meetings Attended | 8 |
| V5.9 | Number of Professional Conferences and or Workshops Attended: | 1 |
| Member |  |  |
| V6.1 | Name: | Elizabeth Buchanan |
| V6.2 | P.O. Box or Street: | Sweeney Lane |
| V6.3 | City: | Pleasureville |
| V6.4 | Zip: | 40057 |
| V6.5 | Phone: | (502) $845-2207$ |
| V6.6 | Term Expires (MM/DD/YYYY): | $6 / 30 / 2007$ |
| V6.7 | Term | First Term |
| V6.8 | Number of Board Meetings Attended | 11 |
| V6.9 | Number of Professional Conferences and or Workshops Attended: | 1 |
| V6.1 | Name: | Tanya Berry |
| V6.2 | P.O. Box or Street: | P O Box 1 |
| V6.3 | City: | Port Royal |
| V6.4 | Zip: | 40058 |
| V6.5 | Phone: | (502) $947-5360$ |
| V6.6 | Term Expires (MM/DD/YYYY): | $6 / 30 / 2006$ |
| V6.7 | Term | Second Term |
| V6.8 | Number of Board Meetings Attended |  |
| V6.9 | Number of Professional Conferences and or Workshops Attended: | 0 |

