

**HENRY COUNTY PUBLIC LIBRARY  
BOARD MEETING MINUTES  
October 27, 2016**

Board members in attendance: Sharla Clubb, Ellie Brammell, Terry Johnson, Dianne Brammell, Thomas Minton

Library Staff in attendance: Jessica Powell

KDLA Staff in attendance: Chris Bischoff

Public in attendance: none

The Board meeting was called to order at 5:00 p.m. by President Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.

Public Comment: None.

Approval of Minutes: A motion to approve the minutes of the meeting held on September 22, 2016 was made by Sharla Clubb. Dianne Brammell provided a second to the motion and all members voted in favor of the motion.

Approval of Circulation and Financial Reports: A motion to accept the Circulation Report and approve the financial reports, including approval of disbursements was made by Dianne Brammell. Terry Johnson provided a second to the motion and all members voted in favor of the motion.

Regional Report: Chris presented the Trustee Tip of the month that concerns library operation on Election Day if the library serves as a polling place.

**Director's Report:**

1. Ellie Brammell and Thomas Minton will attend the upcoming Henry County Chamber of Commerce dinner on behalf of the library. Sharon Aynes will be recognized at the meeting for her graduation from the Leadership Henry Class of 2016.
2. The position of Circulation Clerk is vacant. Jessica is advertising the position and also looking for one additional staff person to ease scheduling difficulties.
3. The Strategic Plan is now complete and copies were distributed to each trustee.
4. The Halloween outreach at the annual event at the park in New Castle was a great success.

**New Business:**

1. Ellie Brammell made a motion to change the date of the November meeting to November 17 at 5:00 p.m. Sharla Clubb seconded the motion and the motion passed unanimously.

2. A motion was made by Ellie Brammell to adopt a resolution for President Minton to enter into contracts and sign any and all documents necessary to close on the purchase of property located at 46 N. King Street. Dianne Brammell seconded the motion and all members voted in favor of the motion.

3. Jessica presented the preliminary plans for the new library.

The next meeting date will be November 17, 2016 at 5:00 p.m.

Adjournment: There being no further business, a motion to adjourn was made by Dianne Brammell and a second was provided by Sharla Clubb. All members present voted in favor and the meeting was adjourned at 6:05 p.m.

Ellie Brammell 11-17-16      Thomas D. Minton 11-17-16

Ellie Brammell, Secretary

Date

Thomas Minton, President

Date