

HENRY COUNTY PUBLIC LIBRARY BOARD MEETING MINUTES April 27, 2017

Board members in attendance: Sharla Clubb, Thomas Minton, Dianne Brammell
Library Staff in attendance: Jessica Powell
KDLA Staff in attendance: none

The Board meeting was called to order at 5:00 p.m. by President Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.

Public Comment: None.

Minutes Reviewed: A motion to approve the Minutes of the March 23, 2017 meeting was made by Sharla Clubb and seconded by Dianne Brammell. The vote to approve the minutes was unanimous.

Circulation and Financial Reports: The circulation report was reviewed and accepted. Following a review of the financial report, Sharla Clubb made a motion to accept the financial report and approve of disbursements. A second was provided by Dianne Brammell and all members voted to approve the motion.

Regional Report: None.

Director's Report:

1. Jessica updated the board on the construction grant and noted the library will receive two payments up front.
2. The budget is being reformatted to meet grant requirements and 16/17 revisions and 17/18 will be ready at the May meeting.
3. Jessica noted she planned to attend the Lt. Governor's literacy initiative press conference on May 8th in Frankfort.
4. Dal's Plumbing ran a camera through the lines to ascertain what might be causing plumbing issues.
5. Jessica, Suzanne, and the Friends submitted a grant application to OVUC in the amount of \$7600 to help with SR 2018.
6. Summer Feeding will take place M-F at 11:30 at the Library.

New Business:

1. Sharla Clubb made a motion to designate Thomas Minton to sign the Memorandum of Agreement with KDLA to begin receiving grant funds. Dianne Brammell seconded. All members approved the motion.
2. Dianne Brammell made a motion to open a new, non-interest bearing, account at United Citizens bank to receive grant funds. Sharla Clubb seconded the motion. All members approved the motion.
3. Dianne Brammell made a motion that Thomas Minton should sign the easement giving the Kentucky Wired project access to the telephone pole in our parking lot, so that they can complete the install of high speed fiber internet. Sharla Clubb seconded the motion. All members approved the motion.
4. The Initial Certification and Tuition Reimbursement Policy was reviewed and Sharla Clubb made a motion to pass the policy. Dianne Brammell seconded. All members approved the motion.

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5. Jessica noted that the annual Friends meeting was taking place in the Non-Fiction room at 6pm. She stated that board members were welcome to join the Friends group but could not act in any governing capacity within the group.

The next meeting will be held on May 25, 2017 at 5:00 p.m.

Adjournment: There being no further business, a motion to adjourn was made by Dianne Brammell and seconded by Sharla Clubb. All voted in favor and the meeting was adjourned at 6:05 p.m.

Jenny Johnson 5/25/17
Ellie Brammell, Secretary Date

Dianne Brammell 5/25/17
Thomas Minton, President (Vice) Date