

**HENRY COUNTY PUBLIC LIBRARY  
SPECIAL CALLED BOARD MEETING MINUTES  
APRIL 26, 2018 5 p.m.**

Board members in attendance: Dianne Brammell, Thomas Minton, Ellie Brammell, Terry Johnson,  
Karen Fisher

Library Staff in attendance: Jessica Powell

KDLA Staff in attendance: Chris Bischoff

The Board meeting was called to order at 5:00 p.m. by President Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.

Public Comment: None.

Minutes Reviewed: A motion to approve the Minutes of the March 26, 2018 Special Called meeting was made by Terry Johnson and seconded by Dianne Brammell. The vote to approve the minutes was unanimous.

Circulation Report: The circulation report was accepted as presented.

Financial Report and approval of disbursements: Following a review of the Financial Report, a motion was made by Dianne Brammell to accept the reports and approve of disbursements. A second was provided by Karen Fisher and all members voted to approve the motion.

Regional Report: Trustee Tips were provided in the packet.

Director's Report:

- Jessica briefly discussed the KDLA Annual Report.
- Jessica reported that the KPLA Conference was very worthwhile.
- A timeline for the Interior Design package is included in the board packet.
- The e-rate process has been completed for FY2018/2019
- Travis is looking into a new ILS. Pricing information is not yet available. He is also investigating cooperation with Boone County.
- Jessica is looking into an arrangement to share a bookkeeper with another library district.
- Since backing up records to the Cloud has now become more affordable, the board gave Jessica permission to investigate options for backing up library records.

New Business:

- Following a brief discussion, Terry Johnson made a motion that the library forego late fees on print and audio materials. Dianne Brammell seconded the motion and it passed unanimously.

172 Eminence Terrace  
Eminence, Kentucky 40019  
Phone: 502-845-5682  
Fax: 502-845-4807

Jessica L. Powell, Director  
Jessica@henrylibrary.org  
www.henrylibrary.org

- Ellie Brammell made a motion to add Karen Fisher to the signature card at Citizens Deposit Bank. Dianne Brammell seconded the motion and the motion passed unanimously.
- The Health Insurance options for the upcoming year were considered. Dianne Brammell made a motion that we adopt a Humana Plan (Alternate #7), with additional vision and dental policies as well. Terry Johnson provided a second to the motion and the motion passed unanimously.
- Travis is investigating a book leasing arrangement with Baker & Taylor.
- A WiFi hotspot policy was reviewed. Terry Johnson made a motion that the policy be adopted. Dianne Brammell seconded the motion and it passed unanimously.

The next meeting will be held on May 9 at 3:00 p.m. The regularly scheduled May meeting will be held on May 24, 2018 at 5:00 p.m.

Adjournment: There being no further business, a motion to adjourn was made by Terry Johnson and seconded by Ellie Brammell. All voted in favor and the meeting was adjourned at 6:07 p.m.

Ellie Brammell 5/16/18

Ellie Brammell, Secretary

Date

Thomas D. Minton 5/16/18

Thomas Minton, President

Date