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**HENRY COUNTY PUBLIC LIBRARY
SPECIAL CALLED BOARD MEETING MINUTES
November 14, 2018 3:00 p.m.**

Board members in attendance: Dianne Brammell, Karen Fisher, Thomas Minton, Terry Johnson, Tom Shroyer

Library Staff in attendance: Jessica Powell and Suzanne Banta

KDLA Staff in attendance: Chris Bischoff

Studio Kremer Architects Representatives: Jason Stewart and Steven Ward

Public Comment: None

Meeting was called to order at 3:01 p.m. by President, Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.

After a review a motion to approve the minutes of the 10/25/18 minutes with one correction added "in the new building" and to approve the 10/11/18 minutes was made by Tom Shroyer and seconded by Terry Johnson. Vote to accept 5-0.

Circulation Report: Jessica stated that the switch to the new computer system went well. The Circulation report was accepted as presented.

Financial Report; Including Approval of Disbursements: Following a review of the Financial Report, a motion was made by Dianne Brammell to Accept the reports and approval of disbursements. A second was made by Terry Johnson. Vote to accept 5-0.

Director's Report: Jessica and Suzanne met with Collective Spaces interior design to begin talking about furniture for the new library. Shelving will be purchased from Georgetown University to be used in the new library. Jessica continues to work with Suzanne on her transition to the Interim Director's position.

Interim Director's Report: Suzanne reported that at Staff Training Day on December 4th she would like to hire the Red Cross to present Blood Borne Pathogen Training. The total cost would be \$610 for 14 staff members. At the end of the training all employees attending will be certified in this area.



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Old Business:

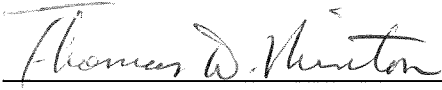
- Jason and Steven with Studio Kramer presented information of construction of the new library. The presented three change orders for the board's approval. A motion was made by Tom Shroyer to approve Change order 18-009-001, removal of the existing concrete stem wall at a cost of \$14,802.43, Change order 18-009-002, removal of trees and brush at northeast parking lot at a cost of \$8,497.92, and change order 18-009-003, lime stabilization of the building pad at a cost of \$83, 415.00 and to authorize Interim Director, Suzanne Banta to sign the change order requests. The motion was seconded by Dianne Brammell. Vote to accept 5-0.

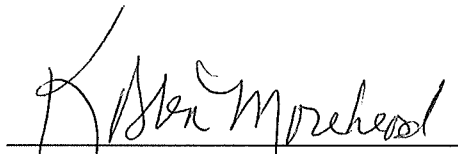
New Business

- The search committee met with the Friends of the Henry County Public Library and the Interim Director to discuss needs and desired wanted in the new director.
- Candidate Selection for Director Position: The Board went into closed session per KRS 61.810 at 4:30 p.m. The Board came out of closed session at 5:20 p.m.

The next meeting will be held on December 27, 2018 at 5 p.m.

Adjournment: There being no further business, a motion to adjourn was made by Tom Shroyer and seconded by Terry Johnson. All voted in favor 5-0 and the meeting was adjourned at 5:22 p.m.


Thomas Minton, President 12/5/18
Date


Karen Fisher, Secretary 12-5-18
Date