

## HENRY COUNTY PUBLIC LIBRARY

### BOARD MEETING MINUTES

February 28, 2019 5:00 p.m.

**Board members in attendance:** Thomas Minton, Dianne Brammell, Terry Johnson, Tom Shroyer, Karen Fisher

**Staff in attendance:** Tony Jones

**Studio Kremer Representative:** Jason Stewart

**KDLA staff in attendance:** Chris Bischoff

The Board Meeting was called to order at 5:00 p.m. by President Thomas Minton. The meeting was held in the meeting room of the Henry County Public Library.

**Public Comment:** none

**Minutes Reviewed:** A motion to approve the minutes of January 24, 2019 was made by Terry Johnson and seconded by Tom Shroyer. The motion to approve the minutes was 5-0.

**Circulation Report:** After reviewing the report, it was noted that the use of eBooks still down but is improving. The circulation report was accepted as presented.

**Financial Report; including approval of disbursements:** Following a review of the financial report, it was suggested that a new column be added to the report to include the yearly budget amount. A motion was made by Dianne Brammell to accept the reports with the added column and approval of disbursements. A second was made by Karen Fisher and all members voted to approve the motion 5 to 0.

**Director's Report:**

- Tony Jones met with Kelley Gamble, a CPA, from Owenton, Ky. A motion was made by Terry Johnson to approve Kelley Gamble as the contracted bookkeeper for the Henry County Public Library at a cost of \$800.00 a month. Seconded by Dianne Brammell. Voted 5-0 to approve.
- Tony reported that he and the staff are working well together.

**Old Business:** Studio Kremer Architects Update


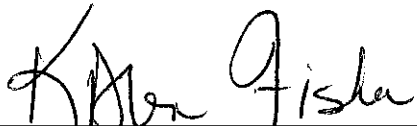
- Concrete work and pouring of foundation has begun. Sections have been poured and tested. One section came in low and will be re-measured after seven days.
- At the next construction meeting, the schedule for framing will be discussed.
- Water main extension line for sprinkler system has been approved at a cost of \$30,116 instead of \$35,000.
- A motion was made by Tom Shroyer to approve the change order from \$35,000 to \$30,116. Seconded by Dianne Brammell. The motion carried 5-0.
- Construction completion date moved back to end of December 2019.

**New Business:**

- Dianne Brammell contacted Steve Woods about an appraisal on the existing library. Steve Woods stated a certified general appraiser would be needed at a cost of \$1,000 or more. He also recommended that the appraisal be done 90 days before putting the building on the market. The board decided to wait until we're ready to sell before getting an appraisal.
- Tony Jones talked with Lauren Abner at KDLA regarding eRate.
- Internet Access Expense: Discussed a three year contract to have 200 megabit added to server to increase internet speed when we go to the new site. Current cost is \$865.07 a month.
- A motion was made by Dianne Brammell to upgrade internet access from 50 megabit to 200 megabit at an increased cost of no more than \$1,000 a month. Seconded by Terry Johnson. Vote to approve 5-0.

Next regular board meeting will be held March 28, 2019 at 5:00 p.m.

**Adjournment:** There being no further business a motion to adjourn was made by Tom Shroyer and seconded by Dianne Brammell. All voted in favor and the meeting was adjourned at 6:04v p.m.

	
_____ President, Thomas Minton	_____ Secretary, Karen Fisher
<u>3/28/19</u> Date	<u>3/28/19</u> Date