

**HENRY COUNTY PUBLIC LIBRARY  
SPECIAL CALLED MEETING  
AUGUST 22, 2019 4:00 P.M.  
EMINENCE, KY**

**Board Members in attendance:** Dianne Brammell, Karen Fisher, Tom Shroyer  
**Library Staff in attendance:** Tony Jones  
**KDLA Staff in attendance:** Chris Bischoff  
**Studio Kremer Representative:** Jason Stewart

Meeting was called to order at 4:00 p.m. by Vice-president Dianne Brammell. The meeting was held in the meeting room of the Henry County Public Library.

**Public Comment:** None

**Minutes Reviewed:** A motion to approve the July 24, 2019 Minutes was made by Tom Shroyer and seconded by Karen Fisher. The motion to approve the Minutes was 3-0.

**Circulation Report:** the Circulation Report was accepted as presented.

**Financial Report; including disbursements:** Following a review of the Financial Report, a motion was made by Tom Shroyer to accept the report and approve the disbursement. A second was made by Karen Fisher and all members voted to approve the motion 3-0.

**Old Business:** Construction Update (Jason Stewart – Studio Kremer)

- Construction at the new library site is on schedule with the end date being the second week of December 2019.
- Copies of invoices and a printout of supporting materials used for the Henry County Public Library construction projects were presented. Total amount due to Wehr Constructors is \$502,454.74 and total amount being paid out as of July 2019 will be \$610,940.37.
- Debris removal and soil stabilization of the drives and flashing has been completed.
- Jason Stewart complied and presented an observation report of the construction site. During his walk-through, he indicated items that needed to be fixed and or corrected according to specification.
- Wehr Constructors will make sure all items indicated during the walk-through are corrected before the Boards next meeting.
- Motion was made by Karen Fisher to approve Change Order # 15, insulate lighting at porches, fiber siding column trim, additional bollards, and CM fee.
- Contingency Fund to date \$106,794.76.

**New Business:** Furniture Budget and Update

- Cost of furniture at the new library site is \$280,000.
- Cost of audio-visual and technology (sound system and security) is \$165,000. The conduits are in the construction budget. Working with a design firm to do the specs on this part of the project. The work for this will be advertised.

- Policy Amendment Approval (Library Notary Amendment to the Policy)
- Notary not available during all business hours
- Library notary will not notarize motor vehicle titles
- Library notary will not notarize Power of Attorney documents

Motion was made by Tom Shroyer to approve the policy amendment and seconded by Karen Fisher. All voted in favor 3 to 0.


**Director's Report:** Incorrect Benchmarks Update

- Tony spoke with Alan Zaring with Zaring & Sullivan, PSC about the first surveyor's incorrect benchmarks at the construction site. Lawyer stated that the library could have a case against the surveyor.
- Trivia Night will now be hosted at Keeper's Restaurant in Smithfield, KY starting in September

Next Regular Meeting will be held September 26, 2019 at 5:00 p.m.

**Adjournment:** There being no further business, a motion to adjourn was made by Karen Fisher and seconded by Dianne Brammell. All voted in favor and the meeting was adjourned at 4:55 p.m.

  
Vice-president, Dianne Brammell

  
Secretary, Karen Fisher