

**HENRY COUNTY PUBLIC LIBRARY  
REGULAR BOARD MEETING  
SEPTEMBER 24, 2020  
EMINENCE, KY**

**Board Members in attendance:** Thomas Minton, Dianne Brammell, Karen Fisher  
**Library Staff in attendance:** Tony Jones  
**KDLA Staff in attendance:** Chris Bischoff

Meeting was called to order at 5:05 p.m. by President Thomas Minton

**Public Comment:** None

**Minutes Reviewed:** A motion to approve the August 27, 2020 Minutes was made by Dianne Brammell and seconded by Karen Fisher. All voted to approve the Minutes 3 to 0.

**Circulation Report:** The Circulation Report was accepted as presented.

**Financial Report; including approval of disbursements:** Following a review of the Financial Report, a motion was made by Karen Fisher to accept the report and approve three disbursements. A second was made by Dianne Brammell and all voted in favor 3 to 0.

**Old Business:**

**Construction Project Update:**

- Construction is underway to make repairs to the sump pump with a pipe being installed to redirect water to a drainage ditch.
- Handicapped buttons for the doors have been installed and are working.
- Wi-Fi disks have been installed to project the signal further in the parking lot.

**Property Offer Update:**

Closed on the old library property on September 23, 2020.

**Library Hours and Staffing Update:**

- Library hours have been extended. Monday, Tuesday, Wednesday, and Friday hours are 10:00 a.m. - 4:00 p.m. Thursday 12:00 p.m. - 7:00 p.m. Saturdays from 9:00 a.m. - 1:00 p.m.
- Crystal will re-join the staff starting Monday, September 28, 2020.

**New Business:**

**Homebound Policy Services Approval:**

A motion to approve the Homebound Services Policy was made by Dianne Brammell and seconded by Karen Fisher. All voted to approve 3 to 0.

**Microfilm lending Policy Approval:** After making revisions to the policy, a motion was

made by Dianne Brammell to approve the microfilm Lending Policy and seconded by Karen Fisher. All voted in favor 3-0.

**November & December Board Meetings:**

Due to the holidays in November and December, the Regular Board Meeting dates will be changed. Dates of the Special Called Meeting will be November 19, 2020 and December 17, 2020. Times for each meeting will be determined at the next meeting.

**Director's Report:**

- Porch furniture has arrived and is currently being put together.
- The staff has been creative with different programs. The library will hold a Parking Lot Candy Coast on Saturday, October 24, 2020 between the hours of 3:00 p.m. and 7:00 p.m. This will be a drive-thru trick or treating event. Vendors will be invited to participate at the event and must follow CDC guidelines.
- The 2020 KDLA Conference will be held virtually on October 14 – 16, 2020.
- The lawn Care Service (Lakeview Wholesale Nursery) is going to be paid on a month to month basis until next year. They will also cut back some of the overgrowth on the property.
- Tony will look into the cost and types of signs for the outside of the library.
- Money has been set aside for trees that will be planted in memory of the Prewitts.

Next Regular Board meeting will be held Thursday, October 22, 2020 at 5:00 p.m.

**Adjournment:**

There being no further business, a motion was made to adjourn was made by Karen Fisher. All voted in favor 3 to 0. Meeting was adjourned at 5:54 p.m.

  
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President, Thomas Minton

  
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Secretary, Karen Fisher