

## Homebound Services

In our efforts to serve all who live in our community, the Henry County Public Library provides services for those who have difficulty in accessing our facilities. The **Homebound Services** seeks to make available our materials to those who are temporarily or permanently restricted to their homes due to illness, disability, age or other mobility issues.

### Eligibility

To access our **Homebound Services**:

- Must have or be eligible for a Library Account
- Must have a disability OR a restriction that prevents access to the Library
- Must agree to allow the Library to maintain a log of borrowed materials that will **only be used** to avoid providing the same materials; this information **will not be shared publicly**.

### Borrowing Materials and Delivery

Those who are eligible to these services are able to borrow materials by:

- Calling or emailing requests for specific titles
- Requesting our staff to select materials based on reading preferences

Like all patrons, materials will be checked out for **three weeks**. **No fines** will be placed on overdue times.

Once materials are requested or scheduled, a Staff member will call to schedule a time of expected delivery to a patron's residence, either to front door or porch; **never inside**.

### Suspension and Termination of Services

Patrons who use our Homebound Services are able to end their usage at any time by contacting the Library.

The Library reserves the right to **suspend** or **terminate** our Homebound services to any patron for:

- Frequent mishandling/abuse of materials
- Safety concerns of staff, including:
  - o Any harassing, threatening or obscene behavior
  - o Any person engaging in any illegal activity
  - o Any signs of illness that may endanger the health of staff or volunteer
  - o Conditions of home/property are unsafe or unsanitary

No requested deliveries for over a year

  
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President, Board of Trustees

  
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Secretary, Board of Trustees