

**HENRY COUNTY PUBLIC LIBRARY
REGULAR BOARD MEETING
OCTOBER 27, 2022
EMINENCE, KY**

Board Members in attendance: Thomas Minton, Ellen Suetholz, Dianne Brammell, Karen Fisher

Library Staff in attendance: Tony Jones

Meeting was called to order by President Thomas Minton at 5:08 p.m.

Public Comment: None

Minutes Reviewed: A motion was made by Ellen Suetholz to approve the September 22, 2022 Minutes and seconded by Dianne Brammell. All voted 4 to 0 to approve the Minutes.

Circulation Report: The Circulation Report for September 22, 2022 was accepted as presented.

Financial Report; including approval of disbursements: Following a review of the Financial Report, a motion to accept the Report and approve the disbursements was made by Dianne Brammell and seconded by Ellen Suetholtz. All voted 4 to 0 to approve the Reports.

Old Business: None

New Business:

Meeting dates and times for November and December

A motion was made by Karen Fisher to change the November and December meeting times to Special called meetings set for November 17, 2022 at 5:00 p.m. and December 15, 2022 at 5:00 p.m. The motion was seconded by Dianne Brammell. All voted 4 to 0 to approve.

Holiday Closings and Staff Day Approval

The library will be closed be closed the Friday before Christmas Eve, the Monday after Christmas Day and the Monday after New Year's Day.

A motion was made by Thomas Minton that the library be closed December 9, 2022 for Staff Day. Motion was seconded by Dianne Brammell and all voted 4 to 0 to approve.

Patron Issue

A patron brought a concern to a Board member about a person sleeping on the library property. Tony consulted an attorney about the issue. Based on Board Policy you cannot sleep or keep personal effects on library property.

A motion was made by Ellen Suetholtz, based on Board Policy, the library will give the person a period of time to find somewhere else to go. Seconded by Dianne Brammell and all voted 4 to 0 to approve the motion.

Director's Report:

- Three Sugar Maple trees have been planted.
- May need to replace two trees in front of the library. Steve Metcalfe will look onto getting replacement trees.
- Staff sent a card to Steve Metcalfe. The Friends of the Library also sent a card which included a gift card in appreciation for his service.
- Three people were interviewed for the bookmobile position. Zach Dowden is taking the position and will be leaving his position as the evening circulation supervisor. Tony will be looking for an evening circulation replacement.
- Blood Drive October 28, 2022 from 12-4 p.m. — *Canceled due to worker shortage*
- On the evening of September 24, 2022, someone ran into the Tuff shed on the property. It has been repaired. Tony is working on placing a light in that area.
- The library will give out candy and take home kits on Halloween night.
- The bookmobile will have maintenance work performed the first part of November.
- Patrons will be receiving a 2023 magnetic calendar with the library's logo all November and December.
- Science in play2go will be at the library from December 3, 2022 until February 25, 2023. Next Special Called meeting will be Thursday, November 17, 2022 at 5:00 p.m.

Adjournment: There being no further business, a motion was made by Dianne Brammell and seconded by Ellen Suetholtz to adjourn the meeting. All voted 4 to 0 to adjourn.

Meeting was adjourned at 5:59 p.m.

Thomas Minton 11/17/22 *Karen Fisher* 11-17/22

President, Thomas Minton Date Secretary, Karen Fisher Date