

**HENRY COUNTY PUBLIC LIBRARY  
REGULAR BOARD MEETING  
JANUARY 26, 2023  
EMINENCE, KY**

**Board Members in attendance:** Thomas Minton, LeAnne Yancy, Karen Fisher, Ellen Suetholtz, Dianne Brammell

**Library Staff in attendance:** Tony Jones

**Auditor:** Sam Waninger

Meeting was called to order by President Thomas Minton at 5:01 p.m.

**Public Comment:** None

**Minutes Reviewed:** A motion was made by Karen Fisher to approve the December 15, 2022 Minutes and seconded by Ellen Suetholtz. All voted 5 to 0 to approve the December 15, 2022 Minutes.

**Circulation Report:** The Circulation Report for December 15, 2022 was accepted as presented.

**Financial Report; including approval of disbursements:** After a review of the Financial Report, a motion to accept the Reports and approve the disbursements was made by Ellen Suetholtz and seconded by Dianne Brammell. All voted to approve the Reports 5 to 0.

Auditor, Sam Waninger gave a detailed review of the audit of the Henry County Public Library for the year ended in June 30, 2022.

A motion was made by Dianne Brammell and seconded by LeAnne Yancy to approve and accept the audit for the year ending June 30, 2022. All voted 5 to 0 to approve the motion.

**Old Business:**

**Pending Litigation:**

A motion was made by Karen Fisher to move into closed session to discuss pending litigation. Motion was seconded by Ellen Suetholtz. All voted 5 to 0 in favor.

Board went into closed session at 5:29 p.m.

After discussion, the Board came out of closed session at 5:43 p.m.

### **Security Cameras:**

Two small cameras will be placed in each study room. Cameras will also be installed to capture the library's blind spots. The cameras and installation will cost \$8,300.00. The library has money in the budget to cover the cost.

A motion was made by Dianne Brammell and seconded by Karen Fisher to approve the installation of the new security cameras. All voted 5 to 0 in favor.

### **New Business:**

#### **Bookmobile:**

The book mobile has been repaired with a cost of \$2500.00.

#### **New Tax Laws:**

Beginning January 2023, new tax laws have gone into effect. Any services charged by the library may be subject to being charged sales tax. As of now, it appears that there is a \$6,000 threshold that the library does not meet. However, Tony will let the board know if that is not the case.

#### **Genealogy Room Policy Approval:**

Board reviewed the policy. This policy will allow the Genealogy Room to be reserved by outside groups that do not need a space as large as the Meeting Room.

A motion was made by Ellen Suetholtz to approve the Genealogy Room Policy and seconded by Dianne Brammell. All voted 5 to 0 to approve the motion.

#### **Director's Report:**

- There is a plaque in the garden area recognizing the Eminence High School class that completed the work.
- Posters and displays will be placed throughout the library in honor of Black History Month.
- February is national Love Your Library Month. Patrons can pick up a punch card and will receive a new gift each week that they visit. A library usage survey will be available for patrons online. There will also be paper copies available to be picked up at the library.
- A light has been purchased to illuminate and make the back parking lot more secure.

Next Regular Board Meeting will be Thursday, February 23, 2023 at 5:00 p.m.

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**Adjournment:** There being no further business, a motion was made by Ellen Suetholtz to adjourn the meeting and seconded by Karen Fisher. Board voted 5 to 0 to adjourn.

Meeting was adjourned at 6:15 p.m.

Thomas D. Minton 2/23/23  
President, Thomas Minton                      Date

Karen Fisher 2/23/2023  
Secretary, Karen Fisher                      Date