

### Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

#### Book Circulation, Adult (over age 18)

L1	Main Library	7,569	8,412
L2	All Branches	0	0
L3	Bookmobile/Outreach	136	2,972
L4	<b>Total (L1 + L2 + L3)</b>	7,705	11,384

#### Book Circulation, Young Adult (ages 12 to 18)

L5	Main Library	844	898
L6	All Branches	0	0
L7	Bookmobile/Outreach	5	386
L8	<b>Total (L5 + L6 + L7)</b>	849	1,284

#### Book Circulation, Children's (under age 12)

L9	Main Library	6,896	7,772
L10	All Branches	0	0
L11	Bookmobile/Outreach	170	3,701
L12	<b>Total (L9 + L10 + L11)</b>	7,066	11,473

#### Book Circulation Total

L13	<b>Main Library (L1 + L5 + L9)</b>	15,309	17,082
L14	<b>All Branches (L2 + L6 + L10)</b>	0	0
L15	<b>Bookmobile/Outreach (L3 + L7 + L11)</b>	311	7,059
L16	<b>Total (L4 + L8 + L12)</b>	15,620	24,141

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#### Audiovisual Circulation Audio Books

L21	Main Library	304	519
L22	All Branches	0	0
L23	Bookmobile/Outreach	0	0
L24	<b>Total (L21 + L22 + L23)</b>	304	519
Audiovisual Circulation Other Audio			
L25	Main Library	0	0
L26	All Branches	0	0
L27	Bookmobile/Outreach	0	0
L28	<b>Total (L25 + L26 + L27)</b>	0	0
Audiovisual Circulation Videos			
L29	Main Library	5,012	12,579
L30	All Branches	0	0
L31	Bookmobile/Outreach	3	276
L32	<b>Total (L29 + L30 + L31)</b>	5,015	12,855
Audiovisual Circulation Other			
L33	Main Library	0	0
L34	All Branches	0	0
L35	Bookmobile/Outreach	0	0
L36	<b>Total (L33 + L34 + L35)</b>	0	0
Audiovisual Circulation Total			
L37	<b>Main Library (L21 + L25 + L29 + L33)</b>	5,316	13,098
L38	<b>All Branches (L22 + L26 + L30 + L34)</b>	0	0
L39	<b>Bookmobile/Outreach (L23 + L27 + L31 + L35)</b>	3	276
L40	<b>Total (L24 + L28 + L32 + L36)</b>	5,319	13,374

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

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#### Other Materials

L41	Main Library	447	1,121
L42	All Branches	0	0
L43	Bookmobile/Outreach	6	616
L44	<b>Total (L41 + L42 + L43)</b>	453	1,737

#### Total Circulation

L45	<b>Main Library (L13 + L37 + L41)</b>	21,072	31,301
L46	<b>All Branches (L14 + L38 + L42)</b>	0	0
L47	<b>Bookmobile/Outreach (L15 + L39 + L43)</b>	320	7,951

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	7,060	6,809
L49	<b>Total Circulation (L16 + L40 + L44 + L48)</b>	28,452	46,061
L50	Successful Retrieval of Electronic Information	1,381	10,760

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	10,459	12,192
L52	All Branches	0	0
L53	Bookmobile/Outreach	170	5,303
L54	<b>Total (L51 + L52 + L53)</b>	10,629	17,495

#### Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use	0	0
M2	Use Statistics	0	0

### Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	235	267
N2	Nonprint	24	0
N3	<b>Total (N1 + N2):</b>	259	267

Borrowed From

N4	Print	257	150
N5	Nonprint	22	0
N6	<b>Total (N4 + N5):</b>	279	150

### Programs (O1 - O65)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Infant/Toddler/Preschool - *number of programs*

O1	Main Library	38	49
O2	All Branches	0	0
O3	Bookmobile/Outreach	0	29
O4	<b>Total (O1 + O2 + O3)</b>	38	78

Infant/Toddler/Preschool - *number of attendees*

O5	Main Library	1,560	488
O6	All Branches	0	0

O7	Bookmobile/Outreach	0	850
O8	<b>Total (O5 + O6 + O7)</b>	1,560	1,338

Elementary School - *number of programs*

O17	Main Library	35	29
O18	All Branches	0	0
O19	Bookmobile/Outreach	0	16
O20	<b>Total (O17 + O18 + O19)</b>	35	45

Elementary School - *number of attendees*

O21	Main Library	2,100	304
O22	All Branches	0	0
O23	Bookmobile/Outreach	0	323
O24	<b>Total (O21 + O22 + O23)</b>	2,100	627

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	51	34
O26	All Branches	0	0
O27	Bookmobile/Outreach	0	6
O28	<b>Total (O25 + O26 + O27)</b>	51	40

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	1,366	732
O30	All Branches	0	0
O31	Bookmobile/Outreach	0	21
O32	<b>Total (O29 + O30 + O31)</b>	1,366	753

Adult Programs - *number of programs*

O33	Main Library	50	109
O34	All Branches	0	0
O35	Bookmobile/Outreach	0	30
O36	<b>Total (O33 + O34 + O35)</b>	50	139

Adult Programs - *number of attendees*

O37	Main Library	3,052	1,146
O38	All Branches	0	0
O39	Bookmobile/Outreach	0	683
O40	<b>Total (O37 + O38 + O39)</b>	3,052	1,829

O39)  
 Programs Directed at Multiple Age Levels - *number of programs*

O41	Main Library	5	65
O42	All Branches	0	0
O43	Bookmobile/Outreach	0	5
O44	<b>Total (O41 + O42 + O43)</b>	5	70

Programs Directed at Multiple Age Levels - *number of attendees*

O45	Main Library	1,091	2,795
O46	All Branches	0	0
O47	Bookmobile/Outreach	0	90
O48	<b>Total (O45 + O46 + O47)</b>	1,091	2,885

Total Number Of Programs:

O49	<b>Main Library (O1 + O17 + O25 + O33 + O41)</b>	179	286
O50	<b>All Branches (O2 + O18 + O26 + O34 + O42)</b>	0	0
O51	<b>Bookmobile/Outreach (O3 + O19 + O27 + O35 + O43)</b>	0	86
O52	<b>Total (O4 + O20 + O28 + O36 + O44)</b>	179	372

Number of Live In–Person Program Sessions (Onsite and Offsite)

The number of live in–person program sessions (#O55) must be equal to the Total Number of Programs that was calculated above, in item #O52

O53	Number of Live In–Person Onsite Program Sessions	72
O54	Number of Live In–Person Offsite Program Sessions	107
O55	<b>Total Live In–Person Program Sessions (O53 + O54)</b>	179

Total Program Attendance:

O56	Main Library (O5 + O21 + O29 + O37 + O45)	9,169	5,465
O57	All Branches (O6 + O22 + O30 + O38 + O46)	0	0
O58	Bookmobile/Outreach (O7 + O23 + O31 + O39 + O47)	0	1,967
O59	Total (O8 + O24 + O32 + O40 + O48)	9,169	7,432

Live Program Attendance (Onsite and Offsite)

Live Program Attendance (O62) must be equal to the Total Program Attendance that was calculated above, in item #O59.

O60	Live In-Person Onsite Program Attendance	2,095
O61	Live In-Person Offsite Program Attendance	7,074
O62	<b>Total Live In-Person Program Attendance (O60 + O61)</b>	9,169

Virtual Programs

O63	Number of Live Virtual Program Sessions	9
O64	Virtual Program Attendance	295
O65	Total Views of Recorded Program Presentations within 7 Days	705

### **Self-Directed Activities (Passive Programs) (P1 - P8)**

A Self-directed Activity is a planned, independent activity available for a definite time period which introduces participating individuals to any of the broad range of library services or activities which directly provide information to participants. Activities differ from programs in that activities are unstructured and depend on the participation of the attendee to create the experience, rather than a structured presentation offered by librarian to a group at a set time.

Examples of these types of passive activities include DIY stations,

craft/activity bags, make and take activity kits, and *Do Science at Home STEAM Kits*.

This does not include informal services such as homework help.

Count all activities, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude activities sponsored by other groups that use library facilities.

Self-Directed Activities (Passive Programs), Children (under age 12)

P1 Number of Programs 73

P2 Number of Participants 3,578

Self-Directed Activities (Passive Programs), Young Adult (ages 12 to 18)

P3 Number of Programs 37

P4 Number of Participants 1,013

Self-Directed Activities (Passive Programs), Other (all ages)

P5 Number of Programs 4

P6 Number of Participants 743

P7 **Total Number of Self-Directed Activities (P1 + P3 + P5)** 114

P8 **Total Participants in Self-Directed Activities (P2 + P4 + P6)** 5,334

**Technology (Q1 - Q5)**

Q1 Number of Internet Computers Used by General Public 18 18

Q2 Number of People Formally Trained by Staff to Use Electronic Resources 8 115

Q3 Does the library provide wireless internet access (Wi-Fi) for patrons? Yes Yes

Q4 Wireless Sessions - 10,687 11,264



Q4a	Annually Reporting Method for Wireless Sessions	CT - Annual Count	
Q5	Website Visits	8,813	34,059

**Intellectual Freedom Challenges (R1)**

R1 Number of Intellectual Freedom Challenges 0

**Planning and Evaluation (S1)**

S1 Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et

COVID-19 once again played a big part in our year. We were down to 4 full time employees for a few months and by the end of the year made it back to 16 total employees. We have added many new faces and several new positions. We have been open to the public as few as 3 days a week and now are back to our regular 6 days a week operation. We did permanently cut a couple hours a day and half of our weekend hours until we see a need for them again. We continue to offer curbside service to anyone who is still not comfortable coming into the building. We learned how popular kit programs were and continue to give them out despite being able to offer in-person programming again.

*Response has been entered.*

**Board Policies (T1 - T10)**

Click on the check box if you have you reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes	Yes
T2	Conflict of Interest Policy	Yes	Yes

T3	Ethics Policy	Yes	Yes
T4	Fiscal Responsibility Policy	Yes	Yes
T5	Investment Policy	Yes	Yes
T6	Open Records Policy	Yes	Yes
T7	Procurement Code Policy	Yes	Yes
T8	Sponsorship Policy	Yes	Yes
T9	Trustee Orientation Policy	Yes	Yes
T10	Whistleblower Policy	Yes	Yes

This Report Has Been Completed by: TONY JONES

Does your library collect a statistic that you think other Kentucky libraries should collect? We used to count the number of times patrons browse our collection but have not continued this practice since re-opening from COVID. *Response has been entered.*

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report. N/A *Response has been entered.*