

**HENRY COUNTY PUBLIC LIBRARY
SPECIAL CALLED BOARD MEETING
APRIL 25, 2024
EMINENCE, KY**

Board Members in attendance: Thomas Minton, Dianne Brammell, LeAnne Yancey, Karen Fisher, Ellen Suetholtz

Library Staff in attendance: Tony Jones

Meeting was called to order at 5:05 p.m. by President Thomas Minton.

Public Comment: None

Minutes Reviewed: A motion was made by Dianne Brammell to approve the March 26, 2024 Minutes. The motion was seconded by LeAnne Yancey. The Board voted 4 to 0 to approve the March 26, 2024 Minutes.

Circulation Report: The March 26, 2024 Circulation report was accepted as presented.

Financial Report; including disbursements: After a review of the March 26, 2024 Financial Reports by the Board, a motion was made by Ellen Suetholtz to accept the Reports as presented. The motion was seconded by Dianne Brammell. All voted 5 to 0 to approve the Reports.

Old Business:

- **Bookmobile Update**

Tony and Tess (Outreach Librarian) went to Frankfort to test drive a transit van that is the approximate size of the current bookmobile. The price of the van was quoted as \$49,226.00 and was ordered. It should take 4-6 weeks for delivery. After the vehicle comes in, Tony will go ahead with getting the vehicle outfitted. Once it's outfitted as a bookmobile, Tony will look into getting it wrapped with the library's logo and pictures.

- **New Trustee Update**

Names were submitted for the term of two Board members ending June 30 2024, and all the people were contacted. Three people filled out the application to be a Board member and those names were submitted to KDLA.

- **Director Evaluation:**

Tony was excused so the Board Members could discuss the Director's evaluation. The evaluation was completed and given to Tony.

New Business:

• **New Position Proposal**

Tony made a proposal for a new Interlibrary Loan and Cataloging Assistant to replace the current Circulation and ILL Specialist position. He wants someone to focus on cataloging and expects to move a current staff person into the position.

A motion was made LeAnne Yancey to replace the Circulation and ILL Specialist position with the Interlibrary Loan and Cataloging Assistant and seconded by Ellen Suetholtz. All voted 5 to 0 in favor.

• **FY24/25 Salary and Budget First Draft Proposal:**

The Board was given a copy of the proposed FY 25/25 proposed budget to take with them and it will be discussed at the May meeting.

Director's Report:

- Spring Shin Dig will be April 27, 2024 from 11-3 p.m.
- Children's staff, Tony, and Alyssa will be going to Frankfort for a Spring into Reading Conference.
- Working on hiring two seasonal staff and the hiring goal is the beginning of May.
- The Car Show was a success.
- There will be a Blood Drive Friday, April 26, 2024 from 11-3 p.m.
- Steve Metcalfe and some students from Eminence School planted flowers around the library's sign.

The next Regular Board Meeting will be April 25, 2024 at 5:00 p.m.

Adjournment: There being no further business, a motion was made by Dianne Brammell to adjourn the meeting and the motion was seconded by Karen Fisher. The Board voted 5 to 0 to adjourn the meeting

The meeting was adjourned at 6:07 p.m.

Thomas D. Minton 05/23/2024 Karen Fisher 5/23/2024
President, Thomas Minton Date Secretary, Karen Fisher Date