

HENRY COUNTY PUBLIC LIBRARY
REGULAR BOARD MEETING
July 25, 2024
EMINENCE, KY

Board Members in attendance: Karen Morehead Fisher, LeAnne Yancey, Ellen Suetholtz, Wayne Sparrow, Steve Metcalfe

Library Staff in attendance: Tony Jones

Meeting was called to order by Ellen Suetholtz at 5:02 PM

Public Comment: None

Appointment and Swearing in of new Board Members:

Oath was read by Tony Jones and new members Wayne Sparrow and Steve Metcalfe were sworn in by Tony Jones.

President: Karen Morehead Fisher replaced Thomas Minton

Vice-President: LeAnne Yancey replaced Dianne Brammell

Secretary: Ellen Suetholtz replaced Karen Morehead Fisher

Treasurer: Wayne Sparrow replaced Ellen Suetholtz (who replaced Terry Johnson)

Minutes Reviewed: A motion was made by LeAnne Yancey to approve the June 27, 2024 Minutes and seconded by Steve Metcalfe. All voted 5 to 0 to approve the June 27, 2024 Minutes.

Circulation Report: The June 27, 2024 Circulation Report was accepted as presented.

Financial Report; including disbursements: Following a review of the Financial Reports, a motion was made to accept the Reports and approve the disbursements by Steve Metcalfe and seconded by Wayne Sparrow. All voted 5 to 0 to approve the Reports.

Old Business:

- **Hole in Parking Lot**

July 11, 2024 a representative from ESC came and gave an assessment of the sink hole and areas in the parking lot that may have voids. A report and proposal was given to Tony that indicated what could be done to correct the problems at a cost of \$5800.00.

Library may get another report and quote from another company on how to correct the problem before a decision is made.

New Business: None

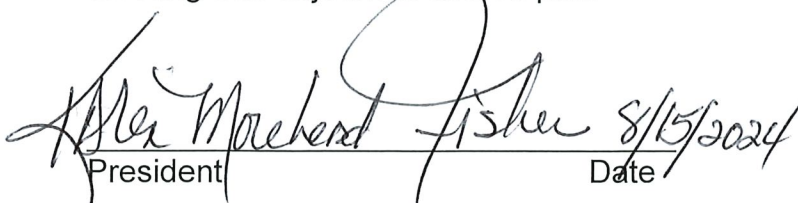
Director's Report:

- Shelving for the new bookmobile is 50-60 percent complete.
- The design for the wrap for the bookmobile is being completed.
- Some of the staff will be attending the Henry County Harvest Showcase representing the library on July 27, 2024.
- On Saturday, August 10 2024, the library will be hosting a Back to School Bash from 11-2:30 p.m.
- There are several staff changes upcoming. Three Circulation Assistant positions and one Cataloging/Circ. Assistant position will be filled with new people in the upcoming weeks. Erin Heinsohn resigned from her position as Circ. Assistant and Macy Hall will be taking her spot on August 5th. Reagan Morgan and Hayden Behmke will be leaving for college at the beginning of August. Kyler Hinkley, one of our current seasonal employees will take over Hayden's position. I expect that a current staff member will apply for Reagan's Cataloging/Circ. Assistant position. If that is the case, we will search for another Circ. Assistant.
- The Annual Report is complete; it has been sent to KDLA, and is waiting for approval.
- The Library was awarded a \$3500.00 grant from the Ohio Valley United Charities. The library will use the grant money to purchase a Cricut Machine, two 3D printers, an embroidery machine, and other items to be a part of a new Maker Space at the library

The next Special Called Meeting will be August 15, 2024 at 5:00 p.m.

Adjournment: There being no further business, a motion was made by Steve Metcalfe to adjourn the meeting and seconded by Karen Morehead Fisiher. The Board voted 5 to 0 to adjourn the meeting.

Meeting was adjourned at 6:08 p.m.



President Date 8/15/2024



Secretary Date 8/15/24