

**HENRY COUNTY PUBLIC LIBRARY
SPECIAL CALLED BOARD MEETING
August 15, 2024
EMINENCE, KY**

Board Members in attendance: Karen Morehead Fisher, LeAnne Yancey, Ellen Yonts Suetholz, Wayne Sparrow, Steve Metcalfe

Library Staff in attendance: Tony Jones

Meeting was called to order by Karen Morehead Fisher at 5:03 PM

Public Comment: None

Minutes Reviewed: A motion was made by LeAnne Yancey to approve the July 25, 2024 Minutes and seconded by Steve Metcalfe. All voted 5 to 0 to approve the July 25, 2024 Minutes.

Circulation Report: The July 2024 Circulation Report was accepted as presented.

Financial Report; including disbursements: Following a review of the Financial Reports, a motion was made to accept the Reports and approve the disbursements by Ellen Yonts Suetholz and seconded by Wayne Sparrow. All voted 5 to 0 to approve the Reports.

Old Business:

- **Hole in Parking Lot**

As discussed at the last meeting, Tony received another estimate from Cornerstone group which was less than ESC's estimate. Unfortunately, Cornerstone's estimate did not include fixing anything, so it will actually be more than the ESC estimate. As a result, Tony chose to go with ESC. ESC came on July 14, 2024, to drill around the spots that the geothermal unit captured and it will take a few weeks for the report to come back. There were additional spots found that ESC drilled into and found standing water. This is an issue of poor material used during construction of the parking lot. ESC does not recommend tearing up every spot, but thinks just the one spot should be fixed and that any future issues are fixed spot by spot. Once the report is received, Wehr can begin fixing the issue. Tony plans on Wehr being at our next meeting.

New Business:

- **FY 24/25 Tax Rates**

The compensating rate for real property last year was 8.9 and this year it is 8.7. The personal property rate is 10.04 for compensating and last year it was 12.29. By statute, if you ever go

under the compensating rate, then you can never go back. The recommendation is to leave it at compensating. A motion was made by Wayne Sparrow to approve the real and personal compensating rate for both and seconded by Steve Metcalfe. All voted 5 to 0 to approve the compensating rate for both real and personal property.

- **Maker Space Policy**

As a result of a grant from Ohio Valley United Charities and a small contribution from the library, the maker space is now a reality. The maker space policy was discussed including concerns regarding misuse or destruction of the new equipment as well as making sure staff are properly trained on the use of each. A designated space has been established in the library for the equipment. If unforeseen circumstances arise, the policy can be adjusted as necessary. There is a process in place to manage training and appointments and training will be tailored to what the patrons would like to use. After the training is complete, the waiver will be kept on file. Following discussion of the policy, a motion was made by LeAnne Yancey to approve the new maker space policy and seconded by Karen Morehead Fisher. All voted 5 to 0 to approve the maker space policy.

Director's Report:

- The back-to-school event was a success and well-attended.
- The inside of the bookmobile is complete and the wrap will be completed by a company in Oldham County. Hopefully, the bookmobile will be ready soon.
- Next Tuesday is the back-to-school bash at Eminence; Tony & Alyssa will participate in that.
- Several of the library staff will participate and take turns working the Henry County Chamber of Commerce booth at the Kentucky State Fair. Tony plans to take items from the maker space to showcase what the equipment can do.
- Tony will be on vacation the week of August 26th.
- Jerome Price is the new intern and will mostly work in the Children's area, working the desk. He has worked a few days so far. The Hope Center is paying his wages.
- Tomorrow is the last day for circulation assistant Hope Booth. Tony believes he can find a replacement by next month.
- October 11, 2024, is the fall festival and will also be the final Love Local Market of the season. The festival will include a costume contest, a haunted house and trick-or-treating. Additionally, tethered hot air balloons will be offered (weather permitting), but a release form must be signed.

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Tony Jones, Director
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The next Meeting will be September 26, 2024 at 5:00 p.m.

Adjournment: There being no further business, a motion was made by Steve Metcalfe to adjourn the meeting and seconded by Karen Morehead Fisher. The Board voted 5 to 0 to adjourn the meeting.

Meeting was adjourned at 5:50 p.m.

	<u>9-26-2024</u>		<u>9-26-2024</u>
President	Date	Secretary	Date