

**HENRY COUNTY PUBLIC LIBRARY  
SPECIAL CALLED BOARD MEETING  
December 12, 2024  
Eminence, KY**

**Board Members in attendance:** Karen Morehead Fisher, Ellen Yonts Suetholz, Wayne Sparrow, Steve Metcalfe, LeAnne Yancey (left early)

**Library Staff in attendance:** Tony Jones

**Guests:** Sam Waninger, Auditor

Meeting was called to order by Karen Morehead Fisher at 5:01 PM

**Public Comment:** None

**Auditor Presentation:** Auditor Sam Waninger from Craft, Waninger, Noble & Company, PLLC, provided a presentation on the report he prepared for the HCPL for the year ending June 30, 2024. Overall, the library is in good financial shape and the report was considered "clean." Following his presentation, a motion was made by Wayne Sparrow to accept the Auditor's Report as presented and seconded by Steve Metcalfe. All voted 4 to 0 to approve the Auditor's Report.

**Minutes Reviewed:** A motion was made by Steve Metcalfe to approve the November 21, 2024 Minutes and seconded by Karen Morehead Fisher. All voted 5 to 0 to approve the November 21, 2024 Minutes.

**Circulation Report:** The November 2024 Circulation Report was accepted as presented.

**Financial Report; including disbursements:** Following a review of the Financial Reports, a motion was made to accept the Reports and approve the disbursements by Steve Metcalfe and seconded by Wayne Sparrow. All voted 4 to 0 to approve the Reports.

**Old Business:**

● **Library Woods Project**

Tony provided an update on the work completed last week by Kyle Atchison. The project should be completed within the next two days and was started today. This followed Steve marking all trees to take down. The original cost was estimated to be around \$1,300, but with the additional tree removal the cost will be around \$5,000. Once it is cleared, Steve will come in the spring to clear any weeds or growth that comes back. Picnic tables may be added once the area is determined and cleared. There may also be a need to build a privacy fence as well as place a sign notifying the public that the area is not to be used for camping.

**New Business:**

- None

**Director's Report:**

- Tony stated Stephanie Fields is the new circulation assistant in training. She is beginning her second week, and is a retiree.
- Hayden and Regan are back as seasonal help.
- Tomorrow is staff development day, so the library will be closed.
- Saturday the library will be hosting the Big Winter Blowout and breakfast will be provided by the Henry County Kiwanis Club.

The next Meeting will be January 23, ~~2025~~, at 5:00 p.m.  
2025

Adjournment: There being no further business, a motion was made by Steve Metcalfe to adjourn the meeting that was seconded by Wayne Sparrow. The Board voted 4 to 0 to adjourn the meeting.

Meeting was adjourned at 5:40 p.m.

Kristen Marchand Fisher 1/23/2025  
President Date

Ellen Yount Smith 1/23/2025  
Secretary Date