



March 6, 2025

Meeting was called to order by Marcia Rieder, President.

In attendance:

Officers: Marcia Rieder, Carol Bryner, Darlene Bates, Ruthie Smith

BOD: Kathy Gephart, Cynthia Dare, Mitch Ashby, Lola Hudson

Library Staff: Tony Jones

Members: Tess Valentine, Linda Billups, Jackie Hudson

Guest:

Approval of Minutes: Minutes from February 6, 2025, meeting were read and approved. 1st Kathy Gephart; 2nd, Darlene Bates

Installation of Officers and Board of Directors: Terri Cummings was absent and will be installed at an upcoming meeting.

Treasurer's Report: Darlene Bates

Receipts

Donations for books during January

59.10

\$59.10

Expenditures

Books for Breakfast with Santa

300.00

Stamps for Membership Drive

146.00

\$446.00

Treasurer's report approved by 1st Ruthie Smith; 2nd, Kathy Gephart

President's Report: Marcia Rieder

OVUC: Marcia Rieder will attend the OVUC Breakfast on March 11, 2025, and make a short presentation regarding the Friends. President Marcia Reider will participate in a OVUC zoom board meeting on March 18, 2025. OVUC has included the Eminence Independent School on Cyber Security.

KY State Friends of the Library: No new information to report.

Library Updates: **Tony Jones** reported the Decorated Tissue Jar program had 40 in attendance. Adult programs are being well attended. Suzanne Banta, YA/Children's Services Librarian was recently honored by the Kentucky Library Association (KLA) for her dedication to the job. The wooded area left of the library is being cleaned of brush and weeds. The goal is to use the area for programs and picnics.

Tony presented the Funding Proposal for Summer Learning 2025.

- An estimated \$2000 for new paperback books to be used as giveaways and program incentives.
- An estimated \$2000 to schedule special guests throughout the summer.
- An estimated \$1000 for S.T.E.A.M. supplies to be used at the summer programs.

The motion was made 1st, Lola Hudson; 2nd, Darlene Bates, to approve the funding with the grant received from OVUC. All present approved motion.

Committee Reports: 2024 Year-End Reports

- **Friends' Archives, Publicity and Public Relations – Cynthia Dare** is collecting for a display of autobiography and/or biography for the Friends shelf to the right of the entrance to the library. If you have any and would like to donate to the Friends, you may take them to the library front desk with a note on them "FOR THE FRIENDS," ATTN: CYNTHIA DARE.
- **Financial - Darlene Bates** advised that the checkbook and bank statement balanced.
- **Membership - Kathy Gephart** reported the membership committee completed the yearly membership mailing consisting of 200 applications.
- **Events – Marcia Duncan** was absent, so Marcia Rieder provided information about the Eminence Day Parade in September and all agreed that we would not take part. Marcia added that the Event Chair was working on paperwork to be submitted for the Love Local Markets.

Old Business:

National Love Your Library Day

Marcia Rieder and Carol Bryner set up a table in the front of the library and passed out donuts to patrons. We also gave the library staff donuts.

Learn More About Friends

Marcia Rieder reviewed "Understanding Between Friends and Libraries" from KY State Friends of the Library as follows since both the Friends and the Library have procedures and policies that they are expected to uphold. The items listed are suggestions.

The library's and Friends' responsibilities of "Understanding Between Friends and Libraries" as presented at the March meeting:

- **General Administrative**
 - **Library Director** – Administer daily operation of the library including personnel, collection development, fiscal, physical plant programmatic functions. Act as technical advisor to the board and ensure staff representation at all board meetings.

- **Friends** – Support quality library services in the community through fundraising, volunteerism and serving as advocates for the library’s program.
- **Policy**
 - **Library Director**- Apprise board of need for new policies, as well as policy revisions; implement the policies of the library as adopted by the board; keep Friends apprised of all library policies.
 - **Friends**– Support the policies of the library as adopted by-laws for the Friends.
- **Planning**
 - **Library Director** – Coordinate and implement a long-range planning process with board, Friends, staff and community. Long-range plan coordination will include preparation of appropriate status reports.
 - **Friends** – Provide input into the library’s long-range planning process and remain knowledgeable as to the status of the plan.
- **Marketing**
 - **Library Director** – Coordinate and implement an ongoing marketing program.
 - **Friends** – Promote the library program to the public.
- **Fiscal**
 - **Library Director** – Prepare an annual budget for the library in consultation with the board and Friends; present a current report of expenditures against the budget at each board meeting; make the Friends aware of special financial needs of the library.
 - **Friends** – Conduct fundraising which complements the library’s mission and provides funding for special library projects.
- **Legislative**
 - **Library Director** – Educate board and Friends regarding local, state and federal library laws and pending library legislation.
 - **Friends** – Serve as advocates for local, state and national library issues; represent the library program to legislators.
- **Meetings**
 - **Library Director** - Provide written reports at and participate in all board and Friends’ meetings; ensure that there is a staff liaison to the Friends.
 - **Friends** – Maintain a liaison to the board of trustees to attend all their meetings. Executive board members should attend and participate in all Friends’ executive board meetings.
- **Networking**
 - **Library Director** – Affiliate with state and national professional organizations and attend professional meetings and workshops; make use of the services and consultants of the Kentucky Library Boards and Friends of Kentucky Libraries.

- **Friends** – Affiliate with state and national Friends’ organizations and attend their meetings and workshops. Make use of the services and consultations of the Kentucky State Library as well as the Friends of Kentucky Libraries.

New Business: Congratulations, The Local

Marcia Rieder sent a card of congratulations to Jane Ashley Pace, the publisher of the Local as well as a member of the Friends. The Local won a 3rd place award at the KY Press Association’s event held in Lexington. Sports coverage by Abby Hooven received awards for sports coverage in Henry County.

Chamber of Commerce Updates:

The Chamber is having their fourth annual “Ladies Luncheon” May 4th, 2025, at the Jericho Rentals Celebration Barn. \$35.00 for Chamber members to attend. The Chamber is also taking applications for the 2025 Leadership Program. They are only taking 10 participants, so if you are interested, contact the Chamber.

April 6 – 12 National Library Week

Ruthie Smith is planning a lunch for the library staff.

Announcements: A calendar of library activities may be picked up at the library front desk.

Membership forms for 2025 are available at the Friends’ book shelves and at the front desk.

Next Meeting: April 3, 2025, 3 pm, at the library.

Adjourned: Marcia called for the meeting to adjourn. 1st, Ruthie Smith; 2nd. Kathy Gephart

Carol Bryner, Secretary