

**HENRY COUNTY PUBLIC LIBRARY
BOARD MEETING
June 26, 2025
Eminence, KY**

Board Members in attendance: Karen Morehead Fisher, Wayne Sparrow, Steve Metcalfe, Ellen Yonts Suetholz, LeAnne Yancey

Library Staff in attendance: Tony Jones

Guests: None

Meeting was called to order by Karen Morehead Fisher at 5:00 pm

Public Comment: None

Minutes Reviewed: A motion was made by to approve the May 15, 2025 Minutes by Steve Metcalfe and seconded LeAnne Yancey. All voted 5 to 0 to approve the May 15, 2025 Minutes.

Circulation Report: The May 2025 Circulation Report was accepted as presented.

Financial Report; including disbursements: Following a review of the Financial Reports, a motion was made to accept the Reports and approve the disbursements by LeAnne Yancey and seconded by Wayne Sparrow. All voted 5 to 0 to approve the Reports.

CD Update: Last month, Wayne Sparrow suggested that we move a portion of the money currently in the checking account to a CD. Currently, there is around \$1.5 million in the checking account. His suggestion was to transfer around \$1 million to a CD. Wayne, Steve and Tony all went to People's Bank and merged the 2 existing CDs and moved some of the money in the money market account to the consolidated CD, so there is now \$1.25 Million in the CD, earning 3.97% for the next 13 months. Additionally, the library also has a bank account with around \$700k and the money market account with around \$200k (which can be moved to the checking account). The bank suggested we move the money from the money market to the existing checking account. Steve Metcalfe made a motion to move the remaining balance in the money market account to the existing checking account and then close that money market account and Wayne Sparrow seconded the motion. All voted 5 to 0 to approve the motion.

Moreover, we also have a debt services account and a CD at United Citizens Bank. The Board discussed this and decided to keep those accounts as is and work to renew the CD with hopefully a better rate.

Old Business:

- **FY 25-26 Budget / Salary discussion** – The Board then considered the proposed 2025-2026 budget. A few updates were made to the budget from the version we reviewed last month

regarding the salary increases. After careful review of the 3 options presented by Tony, Ellen Yonts Suetholz made a motion to approve version 3 of the salary schedule and fiscal year 2025-2026 budget and Steve Metcalfe seconded the motion. All voted 5 to 0 to approve version 3 of the fiscal year 2025-2026 budget.

New Business:

- **Book Locker Report/Discussion** – The Board previously discussed placing remote lockers in the county. Tony, Steve and Wayne went to Bullitt County to view a public library location with such a set-up. The Board reviewed the costs for this provided by Tony. It would cost around \$26,000 for materials and to install and configure the locker, and it will be around \$5k to maintain each year, which does not include the cost to wrap it. The Board considered having the first location for this remote book locker to be in Campbellsburg near the Community Center. Board members agreed to reach out to their local government officials to discuss this with them.
- **Special Called Meeting** – There is a conflict with the next scheduled meeting date of July 26, so the Board agreed to move the July meeting to a special called meeting on Thursday, July 31, 2025, at 5:00pm.

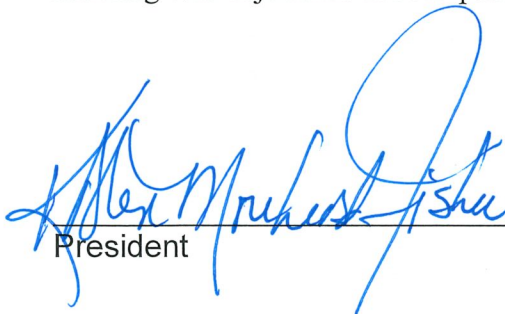
Director's Report:

- There is a leak that was just discovered, and workers were here all day today fixing and trying to determine its origination.
- As previously discussed, there is another hole in the parking lot. This was fixed this past week, but Tony does not have an invoice for the work yet.
- Shana Schack is now the new bookmobile librarian, but she will also continue to do the yoga classes as well. She previously held a similar position in Shelby Co. for 8 years.
- Jack Ruzanka was hired to be the new the children's program assistant.
- The Kentucky Blood Center will be at the library tomorrow, June 27, for a scheduled blood drive.
- 543 people have signed up for all summer programs

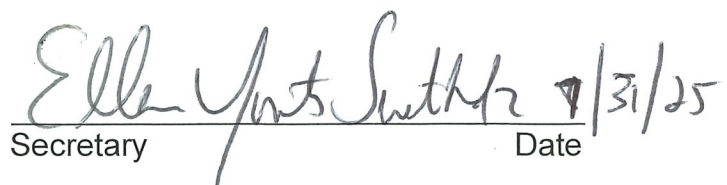
The next meeting will be on Thursday, July 31, 2025, at 5:00 p.m.

Adjournment: There being no further business, a motion was made by Steve Metcalfe to adjourn the meeting that was seconded by LeAnne Yancey. The Board voted 5 to 0 to adjourn the meeting.

Meeting was adjourned at 5:45 p.m.



President 7/31/25
Date



Secretary 7/31/25
Date