

**HENRY COUNTY PUBLIC LIBRARY  
BOARD MEETING  
September 25, 2025  
Eminence, KY**

**Board Members in attendance:** Karen Morehead Fisher, Steve Metcalfe, LeAnne Yancey

**Library Staff in attendance:** Tony Jones

Meeting was called to order by Karen Morehead Fisher at 5:05 p.m.

**Public Comment:** None

**Minutes Reviewed:** A motion was made to approve the August 28, 2025 Minutes by Steve Metcalfe and seconded by LeAnne Yancey. All voted 3 to 0 to approve the July 31, 2025 Minutes.

**Circulation Report:** The August 2025 Circulation Report was accepted as presented.

**Financial Report; including disbursements:** Following a review of the Financial Reports, a motion was made to accept the Reports and approve the disbursements by Wayne Sparrow and seconded by Steve Metcalfe. All voted 3 to 0 to approve the Reports.

**Old Business:**

- **Book Locker Report/Discussion** – Steve said that the concrete is ready to be poured and it should be completed in the next week. Tony has had numerous meetings with Bibliotheca staff regarding the installation and set up of the locker. The shelter for the book locker has been ordered and the book drop will be ordered soon. The items will arrive a different times and will be installed as they arrive. It may take a little while before everything is operational due to time it will take for staff to learn how to operate the new equipment and to make sure everything is working properly. The official cost of the book shelter was \$12,530.
- **Parking lot discussion** – Tony has talked to Chris Bischoff at KDLA about the parking lot and is in the process of gathering some more information before taking bids to see what the total repair cost would be. Tony has reached out to Terracon (geotechnical company) to help with soil testing and remediation suggestions. Our KACo representative, Ben Barnes, also came to assess the parking lot. He believes it may not be worth moving forward fixing the entire lot unless it is guaranteed that no more holes will surface.

**New Business:**

- **Property Accrual Discussion** – Tony reported that the old school house that is just behind the library is getting ready to be listed on the market. He has never been in the building but does not believe it is in great shape. Because of the close proximity of the property, he is hoping that the space would offer the library a place to have an adequate makerspace, more storage, and possibly more meeting space. He would also like to try and protect the heritage of the building as much as possible. The board agreed for Tony to try to find out more about the school but did not believe it would worth the price it would cost to restore it. During the discussion, LeAnne mentioned the

building directly across the library as being for sale. Tony and LeAnne are going to see if they can find out more about that property.

- **Date for October Special Called Meeting** – The October board meeting will be a Special Called Board Meeting on Thursday, October 16 at 5PM.


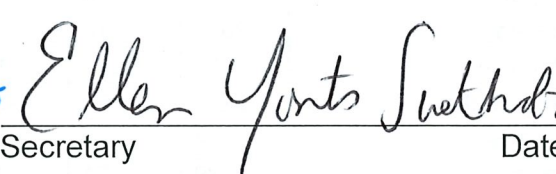
**Director's Report:**

- A company will be coming to clean the library windows on a monthly basis. The cost is \$2,200 for 12 visits. The first cleaning will be Wednesday, October 8, just in time for the Fall Festival.
- Steve has been organizing Eminence students to come to the library and clean out the wooded area on library property. This area will be used at the Fall Festival.
- Tony and two staff members will attend the KLA conference next Thursday and Friday.
- The Fall Festival will be held on Friday, October 10 from 6PM-9PM.
- Circulation Assistant, Nathan Chisolm will be leaving the library on October 10. Tony and Alyssa are in the process of finding a new Circ. Assistant. They will be conducting new interviews next week and hope to have a new employee in place by the first week of October.

The next meeting will be a special called meeting on Thursday, October 16, 2025, at 5:00 p.m.

**Adjournment:** There being no further business, a motion was made by Wayne Sparrow to adjourn the meeting that was seconded by LeAnne Yancey. The Board voted 3 to 0 to adjourn the meeting.

Meeting was adjourned at 5:55 p.m.

	10-16-25		10-16-25
President	Date	Secretary	Date