

**HENRY COUNTY PUBLIC LIBRARY  
SPECIAL CALLED BOARD MEETING  
December 18, 2025  
Eminence, KY**

**Board Members in attendance:** Karen Morehead Fisher, Steve Metcalfe, Ellen Yonts Suetholz, LeAnne Yancey, Wayne Sparrow

**Library Staff in attendance:** Tony Jones

**Guests:** Sam Waninger, Auditor for the Henry County Public Library

Meeting was called to order by Karen Morehead Fisher at 5:02 p.m.

**Public Comment:** None

**Auditor Report:** The auditor reviewed his findings. The HCPL had a clean audit and the auditor believed the financial statements reviewed present fairly, in all material aspects, the financial position of the governmental activities of the Henry County Public Library, as of June 30, 2025, and the respective changes in financial position for the year in accordance with accounting principles generally accepted in the United States. A motion was made to adopt the findings of the auditor by LeAnne Yancey and was seconded by Steve Metcalfe. All voted 5 to 0 to adopt the findings.

**Minutes Reviewed:** A motion was made to approve the November 20, 2025 Minutes by Wayne Sparrow and seconded by Karen Morehead Fisher. All voted 5 to 0 to approve the November 20, 2025 Minutes.

**Circulation Report:** The November 2025 Circulation Report was accepted as presented.

**Financial Report; including disbursements:** Following a review of the Financial Reports, a motion was made to accept the Reports and approve the disbursements by Steve Metcalfe and seconded by LeAnne Yancey. All voted 5 to 0 to approve the Reports.

**Old Business:**

- **Book Locker Update** – Tony indicated the project is nearly finished. The book locker is scheduled to be installed on Tuesday, December 30. The concrete pad and book return are already in place, and the electricity is installed. The shelter will be shipped on January 19, but the locker should be fine temporarily if the shelter is not delivered prior to the installation of the book locker. A fork lift will be required when the shelter arrives.
- **Parking Lot Update** – Terracon used a ground penetrating radar on the parking lot, and Tony was told they will rush the results.
- **Library Expansion Update** – Tony provided a packet from Studio Kremer Architects with several options for the expansion. The Board discussed and reviewed the various options. The library staff preferred option 1 the most and the Board agreed. Option 1 would allow for an

increase in study rooms and an expansion behind the Children's Activity Room. The entire project would take around 2 years from start to finish.

**New Business:**

- **January Meeting Date** – The January meeting will be a special called meeting on Thursday, January 15, 2026 at 5pm.

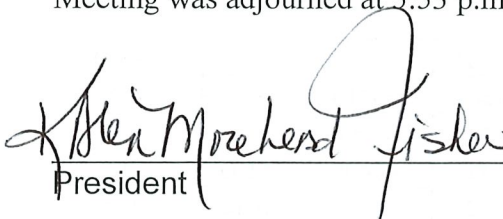
**Director's Report:**

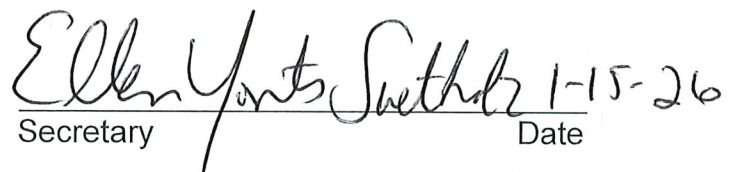
- There is an ongoing staff issue regarding an incident that occurred during the Fall Festival. Tony was advised to consult with a lawyer on the matter, and he did.
- The Staff Development Day was on Friday, December 12, and Tony reported it was a successful day.
- There is a blood drive tomorrow, Friday, December 19 at the library.
- Tony will be taking vacation a few days during the holidays.

The next meeting will be on Thursday, January 15, 2026, at 5:00 p.m.

**Adjournment:** There being no further business, a motion was made by Wayne Sparrow to adjourn the meeting that was seconded by Karen Morehead Fisher. The Board voted 5 to 0 to adjourn the meeting.

Meeting was adjourned at 5:53 p.m.

  
President 1-15-26  
Date

  
Secretary 1-15-26  
Date