

**HENRY COUNTY PUBLIC LIBRARY
SPECIAL CALLED BOARD MEETING**

**August 27, 2026
Eminence, KY**

Board Members in attendance: Ellen Yonts Suetholz, LeAnne Yancey, Steve Metcalfe and Jennifer Montgomery

Library Staff in attendance: Tony Jones

Guests: None

Meeting was called to order by Steve Metcalfe at 5:33 p.m.

Public Comment: None

Minutes Reviewed: A motion was made to approve the July 23, 2026 Minutes by LeAnne Yancey and seconded by Jennifer Montgomery. All voted 4 to 0 to approve the July 23, 2026 Minutes.

Circulation Report: The July 2026 Circulation Report was accepted as presented.

Financial Report; including disbursements: Following a review of the Financial Reports, a motion was made to accept the Reports and approve the disbursements by Ellen Yonts Suetholz and seconded by LeAnne Yancey. All voted 4 to 0 to approve the Reports.

Old Business:

- **Library Expansion Update** – Tony reported the construction permit was submitted by the architect this week, and will require a few weeks for approval. The plan is still on schedule to have the bidding process open in October.
- **Parking Lot Update** – Tony informed the Board that Aaron Rogers met with him. Aaron believes the best of course of action is to perform tests to see where the most problematic areas are located to see how deep the fills needs to go. This will cost around \$6,000, and encompasses the cost for determining the location of the utilities. Tony agreed to this process to allow for a more accurate fix. The cost does not require Board approval.

New Business:

- **Updated Video Surveillance Policy Approval** – The original policy was adopted in 2017, and the proposed one is a more succinct policy with regard to video surveillance. After discussion, Jennifer Montgomery made a motion to approve the proposed update to the video surveillance policy and LeAnne Yancey seconded the motion. All voted 4 to 0 to approve the updated policy.
- **Updated Meeting Dates & Library Closings** – Tony recommended the following for the remainder of the year: On October 9 allow the library to close early at 3pm and reopen at 5pm for the Fall Festival; special called meetings on the following dates: Thursday, October 15 for the October Board meeting, Thursday, November 19 for the November Board meeting, and a special

called meeting on Thursday, December 17 as the regularly scheduled meeting falls on December 24. All of the special called meetings will be at the normal time of 5pm; Close on Friday, December 11 for a staff development. After discussion, Steve Metcalfe made a motion to accept the early closure, updated meetings and closing dates and LeAnne Yancey seconded the motion. All voted 4 to 0 to approve the updated policy.

Director's Report:

- There is a link on the library website for directions on how to use the new book locker in Campbellsburg. There is also a FAQ. It was suggested by Jennifer that library staff could visit schools in the county to talk about the book locker and answer any questions to generate interest.
- On September 5 the library will host a Community Wide Yard Sale in conjunction with the Eminence Community Wide Yard Sale from 9-2

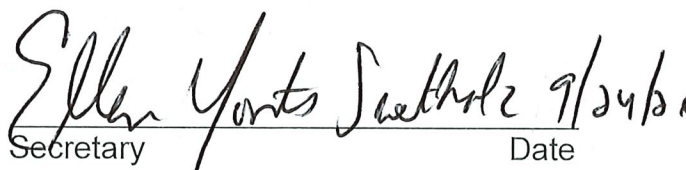
The next meeting will be on Thursday, September 24, 2026, at 5:00 p.m.

Adjournment: There being no further business, a motion was made by Jennifer Montgomery to adjourn the meeting that was seconded by LeAnne Yancey. The Board voted 4 to 0 to adjourn the meeting.

Meeting was adjourned at 5:58 p.m.



President Date



Secretary Date